

October 28, 2025

At 9:00 AM, on Tuesday, October 28, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieseke and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept the printed agenda with the removal of agenda item #18, Appointment of Veteran's Volunteer Shuttle Driver. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Confidential Client \$2,371.23; 5 payments less than \$2,000 total \$2,797.06. Final Total: \$5,168.29.

5. MFIP Employment Services Employment & Training and Supported Work Contract

6. Staffing Report

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Braun, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Leota Lind, SCHA CEO, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to accept and order file the South Country Health Alliance (SCHA) Fall 2025 Report. This motion duly carried.

8. Anne Broskoff, Human Services Director, and Kim Hensch, Income Maintenance Supervisor, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve Minnesota Family Investment Program (MFIP) Biennial Service Agreement for 2026 and 2027. This motion duly carried.

9. Preston Cowing, Fraud/Collections Officer, Kim Hensch, Income Maintenance Supervisor, and Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve option B as presented to the Board (make the asset changes and increase the rates), and to bring it back next year for review. This motion carried on a roll-call vote of 4-1, with Commissioner Veerkamp opposed.

10. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file Human Services Monthly Update Report. This motion duly carried.

Break

11. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
CD32	25-074	1	Leavenworth	7	Plugged Tile	\$490.00
CD44	25-075	1	Albin	16	Replacement	\$9,891.94

This motion duly carried.

12. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve the 10-year Road and Bridge Construction Program (2026-2035). The projects listed in the proposed 10-yr Road & Bridge Construction were reviewed and discussed during the Road & Park Tour and the draft plan was reviewed at a Highway Committee meeting and include changes based on current construction costs, finalizing bond payments, estimated

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State Aid allotments estimated Wheelage Tax revenue, \$125,000 Local Levy for Construction, continuation of the Local Option Sales Tax for Transportation (LOST) and updates to the bridge priority replacement plan. This motion duly carried.

13. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to approve the purchase of 1,900 tons of seal coat chips from Sioux Rock Quarry and 5,300 tons from New Ulm Quartzite Quarry to seal coat approximately 46 miles of highway in 2026. Other quotes were received. This motion duly carried.

14. Robert Santaella, Planning and Zoning Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve Fiscal Year 2026 Grant Agreement in the amount of \$10,300 to support state-mandated County Ag Inspector duties and authorize Zoning Administrator to sign agreement with Minnesota Department of Agriculture. This motion duly carried.

15. Nathan Beran, IT Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve purchase of Laserfiche document management licenses from OPG-3 in the amount of \$24,213.57 in 2025; and the ongoing total annual cost of \$26,479.37 beginning in 2026 which includes annual support and maintenance of approximately \$9,002.54. This motion carried on a roll-call vote of 5-0.

16. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to approve purchase of FileVantage license renewal from SHI in the amount of \$8,724.77 to monitor file changes of critical systems in order to detect a system compromise or unauthorized changes as required by the MN Bureau of Criminal Apprehension (BCA). This motion duly carried.

17. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve 3-year firewall subscription quote from Syntax in the amount of \$12,750 for software services to monitor and allow/block traffic for network security. This motion duly carried.

18. Agenda item #18, Appointment of Veteran's Volunteer Shuttle Driver, removed from agenda.

Other Business

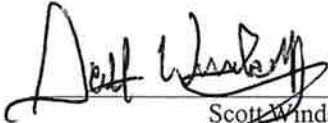
19. Correspondence: A Highway Committee meeting was held on 10.21.2025, following the County Board meeting; Minutes attached to Agenda Packet.

20. Commissioner Committee Reports: Commissioner Borchert reported on Elixir Lease workshop; Commissioner Berg reported on Highway Committee meeting, and AMC District meeting; Commissioner Windschitl reported on Elixir Lease workshop, AMC District meeting, Highway committee meeting; Commissioner Braun reported on Elixir Lease workshop, AMC District meeting; and Commissioner Veerkamp reported on Elixir Lease workshop, AMC District meeting, and Ag Society meeting.

21. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:04 PM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota