

October 21, 2025

At 9:00 AM, on Tuesday, October 21, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: Advanced Correctional Healthcare Inc \$2,704.50; ALPHA WIRELESS COMMUNICATIONS \$3,743.00; Assn of MN Counties \$2,825.00; BUREAU OF CRIMINAL APPREHENSION \$9,560.00; Consolidated Correctional Foodservice \$11,901.86; DELL MARKETING LP \$3,542.57; Frontier Precision Inc \$9,183.52; Full Service Electric Inc \$14,630.16; GEI Consultants Inc \$3,150.00; Guardian Fleet Safety \$32,209.65; H & L MESABI INC \$22,720.00; I & S Group Inc \$7,997.90; L & M ROAD SERVICES LLC \$2,250.40; MN Counties Intergovernmental Trust \$2,500.00; MN DNR \$2,150.00; North Central International LLC \$4,667.97; Northwestern MN Juvenile Center \$4,080.00; Nutrien Ag Solutions \$15,536.50; R.D. Partners, Inc \$6,490.00; Ramy Turf Products \$2,505.75; River Bend Leasing \$2,208.61; Sanofi Pasteur Inc \$7,491.42; Southern MN Crisis Nursery \$50,000.00; STONEBROOKE ENGINEERING INC \$5,427.19; Streicher's \$2,660.00; Stryker \$15,171.10; Traffic Logix Corporation \$6,291.00; TRUCK CENTER COMPANIES \$2,023.82; University Of Minnesota \$33,545.74; Valley Asphalt Products Inc \$32,725.75; Widseth Smith Nolting & Assoc \$3,095.00; 88 payments less than \$2,000 total \$35,683.04. Final Total: \$360,671.45.

5. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Brown Co Probation Dept \$5,925.00; Brown Co Public Health Nursing \$3,867.00; Confidential Client \$2,087.46; Elan Financial Services \$3,774.03; Mikes Collision & Tire \$9,670.40; Mn Human Services \$10,660.50; Pomp's Tire Service Inc. \$3,304.95; Pro Kinship For Kids \$2,100.00; School Perceptions LLC \$5,757.56; Southern MN Crisis Nursery \$7,500.00; Sturm Funeral Home \$2,462.50; Superior Mobility \$3,654.56; Verizon Wireless \$2,817.35; One hundred sixty-seven payments less than \$2,000 total \$58,938.80. Final total is \$122,520.11.

6. Staffing Report

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Sam Hansen, County Administrator, administered the Oath of Office to Sarah Lanier, County Assessor, appointment effective 10/17/2025.

24. Sam Hansen, County Administrator, Mary Priebe, HR Director, and Jason Seidl, County Sheriff, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve the Sheriff's Office Chief Deputy position change from non-exempt to exempt. This motion duly carried.

25. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve the Sheriff's appointment of Andrew Konechne as the Chief Deputy, effective November 1, 2025, Grade 17, Step 9 (current salary of \$117,540.80, \$56.51/hr). This motion duly carried.

8. Jason Seidl, County Sheriff, and Jeremy Reed, Chief Deputy, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to accept and order file the Sheriff's Office September Monthly Report of Activity. This motion duly carried.

9. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve purchase of (1) APX consolette for the third station in the amount of \$11,221.20 utilizing 9-1-1 funds. This motion duly carried.

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10. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept and order file Brown County 2024 Audit Exit Presentation prepared and presented by Clifton Larson Allen (CLA). This motion duly carried.

11. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
JD 18B_R	25-073	1	Eden	17	Surface Intake, Tile Outlet	\$1,485.84
CD 16	25-005	1	Bashaw	8	Replacement	\$22,362.79

This motion duly carried.

12. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve 2-year agreement between Brown County Public Health (BCPH) and Enterprise North Inc. for professional nurse consultation services effective 10/21/2025-10/21/2027. This motion duly carried.

13. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve consultant contract agreement with Michelle Dineen for reflective supervision effective 11/2025-12/2026, and for Public Health Director to sign the agreement. This motion duly carried.

14. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve daycare consultation agreement between BCPH and Ivy House effective 10/01/2025-10/01/2026. This motion duly carried.

15. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the Q3 2025 Public Health Update. This motion duly carried.

Break

16. Planning Commission Recommendations:

Robert Santaella, Planning and Zoning Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Final Plat Application APP-P-0169 filed by Lisa Domeier on the property owned by Weiss Family Trust known as Weiss Subdivision Lot 1, Block 1 (1.63 acres), Lot 2, Block 1 (2.50 Acres) described as Lot 2, Block 1 Cselovszki Subdivision, Section 18, Township 110 North, Range 32 West, Home Township, Brown County, Minnesota. Application is to split into two parcels. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve Final Plat APP-P-0170 Application filed by Dean Laraway on the property owned by Dean A Laraway Trust known as Laraway Subdivision Lot 1, Block 1 (2.57 acres), described as part of the SW 1/4 of the SE 1/4, Section 17, Township 110 North, Range 31 West, Milford Township, Brown County, Minnesota. Application is to split off buildings from tillable ground. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve Final Plat APP-P-0171 Application filed by Brian Mathiowetz on the property owned by Church of the Japanese Martyrs, Mary Lou Mathiowetz, and Ronda J Mathiowetz known as Japanese Martyrs Ball Field Subdivision Lot 1, Block 1 (3.72 acres) described as part of Lots 2 of the NW 1/4 of the NW 1/4 and part of Lot E of the NE 1/4 of the NW 1/4 and part of the NW 1/4 of the NW 1/4, Section 27, Township 109 North, Range 33 West, Milford Township, Brown County, Minnesota. Application is to separate the ballfield from the property around it. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve Preliminary Plat APP-P-0172 Application filed by Daniel Vogel on the property owned by Daniel L & Connie M Vogel & Jeffrey & Courtney Kuehn known as Vogel 8th Subdivision Lot 1, Block 1 (3.86 Acres) described as Lot 1, Block 2 Vogel Fifth Subdivision and Lot 1-2-3-4-8-9-10-11 of the NE 1/4 of the NE 1/4 Subl B & C of Lot 7 of the NE 1/4; Lots 1-2-3-4-5-6 & 12 of the S 12/ of the NE 1/4; Exc Lot 1, Block 1, Vogel 5th Subdivision, Section 25, Township 109 North , Range 35 West, North Star Township, Brown County, Minnesota. Application is to add

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property to existing building site. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Preliminary Plat APP-P-0173 Application filed by Nick Finstad on the property owned by Sharon Williams known as Finstad 4th Subdivision Lot 1, Block 1 (2.52 acres) described as Government Lots 6,7, and 8 and the SW 1/4 of the SW 1/4, Section 15, Township 108 North, Range 31 West, Lake Hanska Township, Brown County, Minnesota. Application is to create a new building site. This motion carried on a roll-call vote of 5-0.

17. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve a temporary reduction in hours for the PT 30+ Payroll Accountant position on a trial basis. This motion duly carried.

18. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to approve policy changes due to the Minnesota Paid Leave (MNPL) effective 01/01/2026 as presented. This motion carried on a roll-call vote of 4-1.

19. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Braun, to accept and order file the Q3 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 75% of the budget year as follows: expenditures of \$28,595,377 or 62.3%, and revenues of \$30,627,758 or 66.8%; and the Q3 2025 Supplemental Budget Report noting expenditures of \$1,898,577 or 81% and revenues of \$2,095,556 or 90.5% of annual budget activity. This motion duly carried.

Closed Session

20. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to convene into closed session as permitted by Minnesota Statute § 13D.05, subd. 2 to consider Social Services Payments. This motion duly carried.

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to authorize payment of Social Services claims in the amount of \$236,773.97. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr \$12,874.74; DHS – MSOP \$27,480.50; DHS St Peter RTC – 472 \$15,274.40; ELAN Financial Services \$7,149.49; EON Inc \$2,282.40; Hudson/Michael & Lyndi \$3,538.80; LSSMN \$2,822.10; Lutheran Social Services of Minnesota \$2,917.40; MBW Company SILS Program \$2,356.44; MN Valley Action Council \$13,403.70; MRCI INC \$4,250.30; New Life Treatment Center \$5,850.00; Nexus - Mille Lacs Family Healing \$25,030.32; Prairie Lakes Youth Programs \$19,800.00; Premier Lift Products Inc \$6,840.00; River Valley Housing Connection LLC \$2,999.85; Scott County Treasurer \$42,421.00; Confidential Client \$5,169.00; The Shed & Fence Company \$5,450.00; Wings Guardianship Services \$2,615.00; 37 payments less than \$2,000 total \$26,248.53. Final Total \$236,773.97. This motion duly carried.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to cease closed session and reconvene the open session. This motion duly carried.

Other Business

21. Correspondence: A Highway Committee meeting to be held on October 21, 2025, following the County Board meeting; Agenda attached to Agenda Packet.

22. Commissioner Committee Reports: Commissioner Borchert reported on the R9 meeting, EMS meeting, and MVAC meeting; Commissioner Berg reported on the P&Z meeting, GBERBA meeting, and JD 24 (C-B) meeting; Commissioner Windschitl reported on Audit exit meeting, Sheriff Chief Deputy meetings, and the BCHS meeting; Commissioner Braun reported on the Pheasants Forever meeting, BCSW meeting, and Sheriff Chief Deputy meetings; and Commissioner Veerkamp reported on the JD 24 (C-B) meeting, and RCRCA meeting.

23. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:44 AM.

Notice

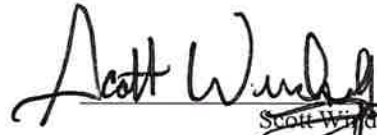
County Board Workshop regarding the Elixir leases following the Board Meeting.

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Highway Committee Meeting following the Board Meeting.

Ditch Meeting – 8:30 a.m. | Attending: Commissioners Berg and Veerkamp

- *Cottonwood & Brown Counties Drainage Authority Virtual Special Meeting on the repair of Joint Ditch 24 for discussion and ordering a Redetermination of Benefits on the System.*


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota