

August 5, 2025

At 9:00 AM, on Tuesday, August 5, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: Brown Co Human Services \$3,214.54; CLIFTON LARSON ALLEN LLP \$28,303.23; Consolidated Correctional Foodservice \$11,753.14; FLINT HILLS RESOURCES, LP \$110,021.96; Klassen Mechanical Inc \$9,800.00; LIBERTY TIRE RECYCLING LLC \$13,981.87; PHYSICIANS GROUP OF NEW ULM LTD \$2,000.00; QUADIENT FINANCE USA, INC \$3,500.00; SP Custom Carpentry And Window \$81,557.50; 57 payments less than \$2,000 total \$19,183.44. Final Total: \$283,315.68.

5. Staffing Report

6. IT Surplus Equipment

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
JD10 B_BE	18-125	2	Linden	1	Culvert/Crossing, Slough	\$1,230.15

This motion duly carried.

8. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to accept and order file the Highway Department Monthly Update for Construction and Maintenance Projects. This motion duly carried.

9. Nathan Beran, IT Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve the 3-year agreement with Real Asset Management (RAM), Inc., continuing services and software utilized since 2018 to track assets and inventory equipment. This motion duly carried.

10. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to approve a partnership with Integrity and Metlife as a private plan for the Minnesota Paid Medical Leave. This motion duly carried.

11. Eric Earhart, and Jon Beyer, with U.S. Fish and Wildlife Service, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve a motion of "certification" acknowledging notification of the conservation easement project by the U.S. Fish and Wildlife on approximately 73 acres located in Brown County, Mulligan Township (T-108-N, R-33-W), Section 20; carried.

Break

12. Jeffrey Zajac, Minnesota Department of Natural Resources (DNR), met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Braun, to accept and approve by

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Resolution No. 2025-13, the Wood Lake State Land Acquisition of 36.1 acres of land in Section 33 of Mulligan Township by the DNR for inclusion in the DNR's Wildlife Management Area (WMA) Program. This motion carried on a roll-call vote of 5-0.

13. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to accept and order file the May 2025 Budget Report (Modified Accrual and Unaudited), which reflects activity at 41.7% of the budget year as follows: expenditures of \$15,940,825 or 34.8%, and revenues of \$8,469,663 or 18.5%; and the May 2025 Supplemental Budget Report noting expenditures of \$1,005,172 or 42.9% and revenues of \$1,015,227 or 43.7% of annual budget activity. This motion duly carried.

14. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file the Q2 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 50% of the budget year as follows: expenditures of \$18,555,594 or 40.5%, and revenues of \$23,251,206 or 50.7%; and the Q2 2025 Supplemental Budget Report noting expenditures of \$1,134,125 or 48.4% and revenues of \$1,544,289 or 66.7% of annual budget activity. This motion duly carried.

Other Business

15. Correspondence: Highway Committee Agenda 08.05.2025

16. Commissioner Committee Reports: Commissioner Borchert reported on the SC RAC board meeting, and BC Eval meeting; Commissioner Berg reported on the Park Committee meeting; Commissioner Windschitl reported on the SCHA JP meeting; Commissioner Braun reported on the MNGO vision meeting, JD 5 meeting, JD 36 meeting, and the Land Use Planning meeting; and Commissioner Veerkamp reported on the JD 5 meeting, JD 36 meeting, and the Rural Energy meeting.

17. Calendars were coordinated for the next two-week period.

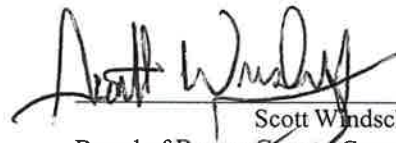
Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:49 AM.

Notice

Highway Committee Meeting following the Board Meeting.

County Board 2026 Budget Review Sessions will take place at the Brown County Courthouse, Room 204, New Ulm, MN, beginning at 9:00 AM on August 13, 15, and 28, 2025.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota