

August 19, 2025

At 9:00 AM, on Tuesday, August 19, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government Claims

Authorize payment of General Government claims in the amount of \$281,128.41. In accordance with MS 375.12, the following claims exceed \$2,000: Advanced Correctional Healthcare Inc \$2,520.58; ALPHA WIRELESS COMMUNICATIONS \$3,743.00; Bolton & Menk Inc \$11,304.00; Brown Co Auditor Treasurer(MV-ACH) \$2,739.78; Cummins Sales & Service \$4,339.51; Fifth Judicial District \$6,446.75; FLINT HILLS RESOURCES, LP \$140,709.96; Karpel Solutions \$8,800.00; Kral Concrete & Construction Inc \$8,850.00; MADDEN GALANTER HANSEN, LLP \$2,070.00; Mn Valley Testing Laboratories Inc \$18,587.05; MOTOROLA SOLUTIONS INC \$3,684.27; Nicollet Co. Community Corrections \$9,147.41; Prairie Lakes Juvenile Detention Center \$7,773.21; River Bend-Kemske Business Products \$3,502.38; RIVER VALLEY FORENSIC SERVICES, PA \$2,050.00; Ziegler Inc \$9,164.87; 95 payments less than \$2,000 total \$35,695.64. Final Total: \$281,128.41.

5. Human Services Claims Payments

Approve payment of claims in the amount of \$147,179.57 In accordance with MS 375.12 the following claims exceed \$2,000; Brown Co Probation Dept \$5,925.00; Brown Co Public Health Nursing \$2,510.00; Divine House Inc \$6,085.26; Elan Financial Services \$9,050.59; Mn Human Services \$13,710.64; Poms Tire Service Inc \$2,550.66; Pro Kinship for Kids \$2,100.00; Routematch Software LLC \$27,384.16; Superior Mobility \$4,756.12; U S Postal Service \$10,000.00; Verizon Wireless \$2,848.27; One hundred sixty-seven payments less than \$2,000 total \$60,258.87. Final total is \$147,179.57.

6. Staffing Report

A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Jason Seidl, County Sheriff, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file the Sheriff's Office July 2025 Monthly Report of Activity. This motion duly carried.

8. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to approve acceptance of MN AED Program LUCAS Lottery. This motion duly carried.

9. Kelly Hotovec, Auditor-Treasurer, Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
JD 17 R_B	19-166	1	Eden	8	Slough	\$1,745.00
JD 18 B_R	24-033	1	Eden	17	Culvert/Crossing, Tile Outlet	\$12,950.00
JD 18 B_R	25-067	1	Eden	8	Slough	\$830.00
JD 18 B_R	25-068	1	Eden	9	Slough, Tile	\$2,690.00

August 19, 2025

					Outlet	
JD 30 R_B	24-089	1	Prairieville	17	Slough	\$6,993.47

The County drainage systems were repaired as described on the attached sheets. These were normal maintenance repairs. This motion duly carried.

10. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, acting as the Brown County Drainage Authority, set the Continuation of Preliminary Hearing on the Petition for Improvement for County Ditch 74 to Wednesday, September 17, 2025 at 1pm in the LEC Training Room. This motion duly carried.

11. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, acting as the Brown County Drainage Authority, to set the Continuation of Preliminary Hearing on the Petition for Improvement for County Ditch 16 to Tuesday, September 16, 2025 at 1pm in the LEC Training Room. This motion duly carried.

12. Andrew Lang, Engineer, Alexandra Davis, Assistant Engineer, and Nick Breu, General Foreman, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to award the Springfield shop roof replacement project to Clements Lumber, Inc. with the low bid of \$21,049.00. This motion duly carried.

13. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to pass Resolution (2025-15), supporting the approval of the updated bridge replacement priority list. This motion carried on a roll-call vote of 5-0.

14. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve the additional highways on the permitted 90/97k route map. Five (5) additional bridges were load rated to determine if they could handle the 90,000 and/or 97,000 lb truck weights. The results supported the overweight loads and will allow expansion of the permitted routes.

Highways added to permitted routes from bridge load ratings:

CSAH 22 from CSAH 8 to CSAH 13

CSAH 24 from CSAH 16 to CSAH 13

Additional highways added to permitted routes:

CR 102 from CSAH 13 to TH 15

CSAH 4 from TH 14 to North County Line

CSAH 10 from CSAH 24 to CSAH 27

CSAH 21 from West County Line to CSAH 2

CSAH 28 from West County Line to TH 68

This motion duly carried.

17. Richard Mieke, MCIT Risk Management Consultant, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file the 2025 MCIT Report to Members. This motion duly carried.

19. Nathan Beran, IT Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve a 3-year S2 upgrade and support plan for \$7,878.15, UHL service to apply updates for \$1,447.75, and authorize the IT Director to sign acceptance of UHL door control system proposals. This motion duly carried.

20. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve the amendment for termination of second project and EV Cloud order with EagleView and authorize the County Administrator to sign. The new agreement would lock in a flat fee for the next 6 years of \$31,822.20. This motion duly carried.

Break

16.

Robert Santaella, Planning and Zoning Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve Interim Use Permit application

August 19, 2025

APP-I-0022 Application filed by Lucas Heiderscheidt on the properties owned by Lukes Aggregates LLC and Patrick A and Janice M Hoffmann ETAL both described as the SE ¼, Section 4, Township 109 North, Range 32 West, Stark Township, Brown County, Minnesota. The application is to allow use of a new gravel mining operation to include gravel mining and extraction, crushing, processing, screening, and hot-mix plant, all located in the A-1 Agricultural Protection Zoning District. The Planning Commission recommended approval with the following conditions:

1. The Owner/Operator must comply with all applicable state rules and regulations, obtain & keep in good standing all required permits & shall submit copies of like to Brown County Planning and Zoning Office.
2. The IUP is effective for a period of three (3) years from the date of issuance. If there is a change in ownership of this site, at any time, the new owner must apply for a new IUP.
3. Operator will follow dust control plan as identified in submitted application materials.

This motion carried on a roll-call vote of 5-0.

18. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to accept an Asthma Home Based Services Grant award in the amount of \$3,000. This motion duly carried.

15. Sam Parker, Zach Tess, and Anne Wolf of MnDOT met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to accept and order file the MnDOT District 7 Capital Highway Improvement Plan (CHIP) report. This motion duly carried.

21. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to authorize the receipt and distribution of the 2025 MCIT dividend in the amount of \$10,050 to the General Revenue Fund (01-149.5845) and \$2,410 to the Human Services Fund (various accounts). This motion duly carried.

22. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to accept and order file the July 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 58.3% of the budget year as follows: expenditures of \$21,801,373.00 or 47.5%, and revenues of \$27,445,347.00 or 59.8%; and the July 2025 Supplemental Budget Report noting expenditures of \$1,379,841.00 or 58.9% and revenues of \$1,831,409.00 or 79.1% of annual budget activity. Supporting documentation includes the following reports:

(Pg 1) 2025 Budget Summary Report including Totals by Fund for all 2025 Budget Funds.

(Pg 2-3) Department Budget to Actual Report including all Budget Funds included in the General Revenue Fund, except for Fund 83.

(Pg 4) 2025 Supplemental Budget Summary Report reflects the activity summary for the Supplemental Budgets.

(Pg 5-6) Departmental Budget to Actual Report including Totals by Fund for all 2025 Supplemental Budgets.

(Pg 7) Monthly Budget Activity Comparison includes historical budget activity comparison. This motion duly carried.

Closed Session

23. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to convene into closed session as permitted by Minnesota Statute § 13D.05, subd. 2 to consider Social Services Payments, and pursuant to M.S. 13D.05, Subd. 3. (b) (3), to consider offer for purchase of property. This motion duly carried.

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to convene closed session pursuant to Minnesota Statute § 13D.05, subd. 2 to consider Social Services Payments and authorize payment of Social Services claims in the amount of \$183,632.85.

Claims listing will be available at meeting; session will be audio-taped.

Consider payment of claims in the amount of \$149,884.21. In accordance with MS 375.12 the following claims exceed \$2,000: Assured Security \$3,741.01; Brown Co Evaluation Ctr \$14,570.57; Carlson Counseling & Consulting \$3,800.00; DHS – MSOP \$12,832.45; DHS St Peter RTC – 472 \$7,154.80; ELAN Financial Services \$8,376.57; EON Inc \$2,358.48; Flooring Expo by Carpet King \$9,024.45; Gerard Nexus Inc \$9,367.89; Heartland Girls Ranch \$11,139.23; Hudson/Michael & Lyndi \$2,255.46; LSSMN \$3,316.45; Lutheran Social Services of Minnesota \$3,248.00; MBW Company SILS Program \$2,173.52; MN Valley Action Council \$14,688.65; New Life Treatment Center \$4,550.00; Nexus - Mille Lacs Family Healing \$26,439.28; Prairie Lakes Youth Programs

August 19, 2025

\$3,600.00; Confidential Client \$4,910.30; Wings Guardianship Services \$2,337.10.

43 payments less than \$2,000 total \$33,748.64; Final Total \$183,632.85. This motion duly carried.

24. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to give Engineer Lang guidelines to move forward with an offer of a property. This motion duly carried.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to cease closed session and reconvene the open session. This motion duly carried.

Other Business

25. Commissioner Committee Reports

Commissioner Berg reported on the Planning Commission meeting.

Commissioner Windschitl reported on SCHL Compliance meeting.

Commissioner Braun reported on the JP Immtrack meeting, BCSW meeting, and Woodlake Taskforce meeting.

Commissioner Veerkamp reported on the Woodlake Taskforce.

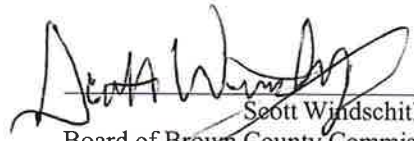
26. Calendars were coordinated for the next two-week period.

27. Correspondence: A Highway Committee meeting was held on August 5, 2025, following the County Board meeting; Minutes attached to Agenda Packet.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:12 PM.

Notice



Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:



Sam Hansen

Brown County Administrator
Brown County, Minnesota