

June 3, 2025

At 9:00 AM, on Tuesday, June 3, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: Brown Co Auditor Treasurer (MV-ACH) \$2,914.98; Gislason & Hunter \$2,817.00; LOFFLER COMPANIES INC \$2,077.75; MN Counties Computer Cooperative \$12,260.62; MN Counties Intergovernmental Trust \$5,257.00; Northstar Powersports & Marine \$2,499.99; Poolweb \$2,134.00; Samsara Inc \$3,572.64; United Farmers Coop \$2,158.85; WEELBORG CHEVROLET LLC \$2,208.76; Zarnoth Brush Works Inc \$3,375.45; 40 payments less than \$2,000 total \$14,441.00. Final Total: \$55,718.04.

5. Staffing Report

6. 2025 3.2 On-Sale Liquor License

7. 2025 3.2 On-Sale/Wine Liquor License

8. 2025 On and/or Off-Sale Liquor and Sunday Licenses

9. 2025 Tobacco Licenses

A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve said Consent Agenda items. This motion duly carried.

New Business

10. Jason Seidl, County Sheriff, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve the Minnesota Department of Public Safety (MnDPS) Emergency Communications Network (ECN) MnDPS-ECN Mapped ALI MOU contracting with RapidDeploy and RapidSOS, for 911 mapped ALI software as a service (SaaS) products, respectively, and the county Public Safety Answering Point (PSAP) desires to obtain and use the Software in accordance with the terms of this MOU. This motion duly carried.

11. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve the SHIP Grant Agreement and accept the funding request in the amount of \$6,921.00 for the purchase of digital radar speeds signs for Comfrey and Hanska. This motion duly carried.

12. Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to award the SAP 008-599-061 contract for the Linden Township Culvert Replacement project to Mathiowetz Construction Company with a low bid of \$180,351.75; projects will be funded by Town Bridge and Special Town Bridge Funds and \$10,000 of Local Township funds. This motion duly carried.

13. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to award the SAP 008-599-060 contract for the Bashaw Township Culvert Replacement project to Midwest Contracting, LLC. with a low bid of \$202,816.25; projects will be funded by Town Bridge Funds and \$10,000 of Local Township funds. This motion duly carried.

14. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the Highway Department Monthly Update for Construction and Maintenance Projects. This motion duly carried.

15. Evonn Westcott, Probation Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve offering Minnesota Department of

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Corrections (MnDOC) 75% of the cost per item as presented and authorize up to \$25,000 total purchase price for the STS van, wood splitters, and trailers from the MnDOC. This motion duly carried.

16. Mary Priebe, HR Director, Kelly Hotovec, Auditor-Treasurer, and Jennifer Wenisch, License Bureau Supervisor, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to approve a part-time 30+ hours per week, benefit-eligible License Bureau Technician position and vacancy posting. This motion duly carried.

17. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve the Amendment of Lease No. 12319 with MnDOC in the Probation building to increase square footage of leased space and reduce the lease term due to the transition to CCA from CPO effective January 23, 2026. This motion duly carried.

Break

Other Business

18. Commissioner Committee Reports: Commissioner Borchert reported on MRCI finance meeting and the MRCI board meeting; Commissioner Berg reported on the Park Board meeting; Commissioner Windschitl reported on Wellness committee meeting; and Commissioner Veerkamp reported on the ISG Tour, GBERBA meeting, Rural Energy meeting.

19. Calendars were coordinated for the next two-week period.

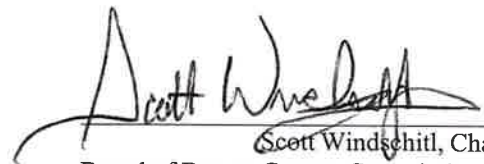
Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:35 AM.

Notice

County Board Workshop regarding IT Replacement Schedule following the Board Meeting.

County Board of Review and Equalization will meet on Monday, June 16th, 2025, at 7:00 PM in the Brown County Courthouse, Commissioners Room 204.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen

Brown County Administrator
Brown County, Minnesota