

May 27, 2025

At 9:00 AM, on Tuesday, May 27, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieseke and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff. Commissioner Brian Braun was excused.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 there are no claims that exceed \$2000; Seven claims less than \$2,000 total \$1,609.65. Final Total: \$1,609.65.

5. Staffing Report

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to approve said Consent Agenda items. This motion duly carried.

New Business

6. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve Family Facilitator Contracts with area school districts in Brown County including (2) full-time family facilitators in New Ulm, (1) in Sleepy Eye, and (1) in Springfield. This motion duly carried.

7. Julie Hogen, Social Services Supervisor, and Jackie Nelson, BOC Coordinator, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept and order file the annual Behavioral Health Program Update. This motion duly carried.

8. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the Human Services Monthly Update report. This motion duly carried.

9. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to approve Brown County Public Health to not renew School Contracts for 2025-2026 school calendar year. This motion carried 3-1, with Commissioner Veerkamp dissenting.

10. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
CD33	25-020	1	Mulligan	24	Replacement	\$1,170.00
CD46	25-021	1	Mulligan	5	Surface Intake	\$900.00

This motion duly carried.

11. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to award the contract for 2025 Highway maintenance striping for approximately 104 miles of bituminous roadways and approximately 20 miles of concrete roadways to Sir Lines-A-Lot for \$257,870.00. Other bids solicited but not received.

The quantity estimate for latex paint is 1750 gallons yellow and 3400 gallons white; and epoxy paint is 160 gallons yellow and 850 gallons white. Bids were opened May 21, 2025, and are listed as follows:

Bidder	4" Yellow (\$/gallon)	4" White (\$/gallon)	12" Yellow (\$/ft)	4" Epoxy Yellow (\$/gallon)	4" Epoxy White (\$/gallon)	Total
Sir Lines-A-Lot	\$22.60	\$22.60	\$7.00	\$138.00	\$138.00	\$257,870.00
Engineer Estimate						\$212,100.00

This motion duly carried.

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12. Mary Priebe, HR Director, and Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve the job description changes for the Property Tax Specialist, change from Grade 6 to Grade 8 as recommended by DDA, and authorize this position to be advertised for the vacancy. This motion carried on a roll-call vote of 4-0.

13. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to accept and order file the April 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 33.33% of the budget year as follows: expenditures of \$13,168,478.00 or 28.7%, and revenues of \$6,654,160.00 or 14.5%; and the April 2025 Supplemental Budget Report noting expenditures of \$931,255.00 or 39.7% and revenues of \$1,000,475.00 or 43.2% of annual budget activity. This motion duly carried.

14. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve Year 2026 Budget Policy. This motion duly carried.

15. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve the Year 2026 Budget Guidelines, including a 3.5% salary plan adjustment for non-union employees for budgeting purposes, subject to final budget approval. This motion duly carried.

16. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve the Budget Review Session dates with Department Heads and Appropriation Agencies to review the proposed 2026 budget from 9:00 AM to 4:00 PM on August 13; August 15; August 28; and August 29 being an alternate date. This motion duly carried.

Break

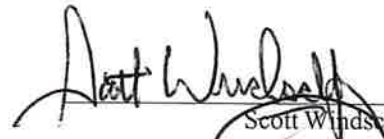
Other Business

17. Commissioner Committee Reports: Commissioner Borchert reported on the EM Communication meeting, SC EMS meeting; Commissioner Berg reported on the Help Me Grow meeting; and Commissioner Veerkamp reported on the Ag Society meeting.

18. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:14 AM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:

Sam Hansen
Brown County Administrator
Brown County, Minnesota