

May 20, 2025

At 9:00 AM, on Tuesday, May 20, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson. Commissioner Brian Braun was excused.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept the printed agenda including the following addenda: Item #18 Communications Lieutenant Position. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government claims in the amount of \$179,421.00.

In accordance with MS 375.12, the following claims exceed \$2,000: ALPHA WIRELESS COMMUNICATIONS \$3,843.00; American Engineering Testing \$34,125.00; Avenu Insights & Analytics \$7,861.63; BAYCOM INC \$4,761.00; CDW GOVERNMENT INC \$2,860.22; EARL F ANDERSEN INC \$2,163.60; ERICKSON ENGINEERING CO LLC \$2,695.67; GEI Consultants Inc \$3,849.25; I & S Group Inc \$12,291.00; LIBERTY TIRE RECYCLING LLC \$9,787.42; Master's Touch LLC/The \$7,873.65; Midstates Equipment & Supply \$4,350.00; Mn Valley Testing Laboratories Inc \$9,104.25; New Ulm Turnverein \$3,047.30; Northstar Powersports & Marine \$24,679.00; PHYSICIANS GROUP OF NEW ULM LTD \$2,000.00; River Bend-Kemske Business Products \$2,950.02; Streicher's \$2,243.18; TSG SERVER AND STORAGE \$6,300.00; Uhl Company Inc \$2,361.28; 97 payments less than \$2,000 total \$30,274.53. Final Total: \$179,421.00.

5. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2000; Brown Co Human Services \$6,746.73; Brown Co Probation \$5,925.00; Brown Co Public Health Nursing \$2,510.00; Clarity Solutions Group \$2,000.00; Elan Financial Services \$7,184.46; Express Services Inc \$2,314.99; Full Service Electric Inc \$4,038.80; Confidential Client \$3,557.70; Pumps Tire Service Inc \$2,568.28; Pro Kinship for Kids \$2,100.00; School Perceptions LLC \$2,300.00; Confidential Client \$2,392.95; Southern MN Crisis Nursery \$7,500.00; Superior Mobility \$3,560.04; Verizon Wireless \$3,232.87; One hundred sixty-nine payments less than \$2,000 total 61,267.61. Final Total: \$119,199.43.

6. Staffing Report

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Jason Seidl, County Sheriff met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept and order file the Sheriff's Office April 2025 Monthly Report of Activity. This motion duly carried.

8. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
JD 10 B_BE	24-088	1	Linden	7	Blowout	\$922.50
CD28	24-059	2	Mulligan	27	Slough	\$23,705.60
JD 35R_B	24-102	1	North Star	3	Slough, Tile Outlet	\$332.50

This motion duly carried.

9. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to accept by Resolution 2025-8 requesting the Commissioner of Transportation to complete a speed study on CSAH 5 from TH 14 to CSAH 24,

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with no cost to the County, on the condition that the County passes a resolution accepting the study results and implementing the findings, which may be higher or lower posted speeds than present. This motion carried on a roll-call vote of 4-0.

10. Andrew Lang, Engineer, Alexandra Davis, Assistant Engineer, and Robert Santaella, Zoning Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve Stonebrooke Engineering to update the Brown County ADA Transition Plan in the amount of \$12,606 plus optional SUBTASK 4.03 for \$768.00 and SUBTASK 4.04 for \$1,692.96 to include Highway right-of-way facilities, County Park facilities and other County buildings in compliance with the American with Disabilities Act (ADA). This motion duly carried.

11. Jesse Kral, Facilities Manager, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve the low bid of \$8,050 from Kral Concrete & Construction Inc. to replace the concrete sidewalk in the Probation parking lot. This motion duly carried. One other bid was received by Wurtzbarger Construction in the amount of \$10,000.

12. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve the low bid of \$28,393.48 from Bergy's Construction & Handyman Service, LLC to install soffit/fascia on the Probation/Attorney building. This motion carried on a roll-call vote of 4-0. One other bid was received by Northstar Builders Inc in the amount of \$30,700.00.

13. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve the low bid of \$5,892.85 from Miesen's Color Center to replace flooring in the 3rd Floor Court Juror room and the new lactation room. This motion duly carried. One other bid was received by Aaron's Flooring and Construction LLC in the amount of \$7,631.00.

14. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve the SHIP Grant Agreement and accept the funding request in the amount of \$2,935.00 to be used for eligible expenses for the new lactation room located in the Brown County Courthouse to serve the Law Enforcement Center (LEC), Courthouse, Probation and Attorney's Office staff. This motion duly carried.

15. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve Viking Automatic Sprinkler Co. to perform an internal inspection of the sprinkler system at the LEC building in the amount of \$4,300.00 and the Sleepy Eye Extension building for \$1,550.00. This motion carried 3-0-1, with Commissioner Borchert abstaining.

16. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Cummins Sales and Service to perform cooling system maintenance on the LEC Generator in the amount \$4,342.18 with the 76.21% County/23.79% NUPD cost share for the expense. This motion carried 3-0-1, with Commissioner Borchert abstaining.

Break

17. Planning Commission Recommendations:

Robert Santaella, Zoning Administrator, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Final Plat Application APP-P-0165 to consider the Final Plat of Pleasant View 2nd Subdivision. This motion carried on a roll-call vote of 4-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve Preliminary Plat Application APP-P-0166 to consider the Preliminary Plat of Weber Brothers Subdivision. This motion carried on a roll-call vote of 4-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve Preliminary Plat Application APP-P-0167 to consider the Preliminary Plat of Boesch Third Subdivision. This motion carried on a roll-call vote of 4-0.

18. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to change the status of the Communications Lieutenant position from non-exempt to exempt based on the recommendation from DDA. This motion carried on a roll-call vote of 4-0.

19. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to approve the appointments of Myron Windschitl and Joel Mathiowetz on the Wood Lake Taskforce committee. This motion duly carried.

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20. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve additional Quitclaim Deed in Sleepy Eye to include the portion in Section 32 in addition to the Quitclaim deed approved in Section 29 on June 24, 2024. This motion duly carried.

Closed Session

21. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to convene into closed session as permitted by Minnesota Statute § 13D.05, subd. 2 to consider Social Services Payments. This motion duly carried.

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to authorize payment of Social Services claims in the amount of \$250,119.47. In accordance with MS 375.12 the following claims exceed \$2,000: 180 Degrees Inc \$17,553.13; Brown Co Evaluation Ctr \$10,789.06; Character Challenge Adventures \$5,250.00; DHS – MSOP \$12,832.45; DHS St Peter RTC – 472 \$3,577.40; ELAN Financial Services \$3,194.03; Families First Collaborative \$42,300.00; Gerard Nexus Inc \$9,169.80; Habilitative Services Inc SILS \$6,137.55; Heartland Girls Ranch \$10,779.90; Hoffmann Counseling Services \$2,254.57; LSSMN \$5,626.20; Lutheran Social Services of Minnesota \$3,923.70; MBW Company SILS Program \$2,515.05; MN Valley Action Council \$15,148.60; MRCI INC \$4,250.30; Nexus - Mille Lacs Family Healing \$25,586.40; Oconomowoc Developmental Training Ctr WI \$17,669.70; Prairie Lakes Youth Programs \$7,650.00; Prairie Support Services LLC \$3,100.00; Spurgin/Gerane \$2,766.20; Confidential Client \$2,693.55; Wings Guardianship Services \$6,940.20. 41 payments less than \$2,000 total \$28,411.68; Final Total \$250,119.47. This motion duly carried.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to cease closed session and reconvene the open session. This motion duly carried.

Other Business

22. Correspondence: A Highway Committee meeting was held on May 6, 2025, following the County Board meeting; Minutes attached to Agenda Packet.

23. Commissioner Committee Reports: Commissioner Berg reported on the Highway Committee meeting; Commissioner Windschitl reported on the DTF/ERU meeting, and the BCHS meeting; and Commissioner Veerkamp reported on the DTF/ERU meeting.

24. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:53 AM.

Notice

County Board Workshop regarding the Public Health School Nurse Position following the Board Meeting.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota