

May 6, 2025

At 9:00 AM, on Tuesday, May 6, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: Bridging Brown County \$3,800.00; Brown Co Agricultural Society \$16,000.00; Brown Co Historical Society \$54,785.50; Brown Co Humane Society \$6,000.00; Brown Co Library Board \$48,376.50; BROWN CO SOIL & WATER CONS DIST \$63,363.50; Consolidated Correctional Foods \$11,624.38; Fisher Group of Mankato, Inc \$100,876.56; GOLDEN GATE CEMETERY ASSN \$2,800.00; MN DEPT OF TRANSPORTATION \$11,358.59; MN HIGHWAY SAFETY & RESEARCH CENTER \$2,100.00; Mn Pollution Control Agency 2000098870 \$2,298.00; MN UNEMPLOYMENT INSURANCE \$15,168.80; MN Valley Action Council \$3,317.00; MOTOROLA SOLUTIONS INC \$4,420.00; River Bend-Kemske Business Products \$5,929.54; Southern Mn Initiative Foundation \$3,000.00; USI Consulting Group \$4,200.00; 100 payments less than \$2,000 total \$46,195.58. Final Total: \$405,613.95.

5. Stark Baseball Club Off-site Gambling Application

6. Staffing Report

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

Recess Regular Meeting

7. At 9:03 AM, Chairman Windschitl recessed the Regular Meeting to convene the public hearing on the Social Host Ordinance.

Convene Public Hearing

8. At 9:03 M, Chairman Windschitl convened the Social Host Ordinance Public Meeting in Brown County Courthouse Commissioners Room #204 located in New Ulm, Minnesota. Jaimee Brand, Public Health Director, met with the County Board to give an overview of the proposed Ordinance 2025-2. Chairman Windschitl solicited public comment three times.

At 9:15 AM, a motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to close the Social Host Ordinance Public Hearing and reconvene the Regular Meeting. This motion duly carried.

After discussion, a motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to adopt Brown County Social Host Ordinance No. 2025-2. This motion carried on a roll-call vote 5-0.

New Business

9. Robert Santaella, Zoning Administrator, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve cost-share contract and sign the Brown Soil and Water Conservation District (SWCD) local grant agreement in the amount of up to \$8,662.90, not to exceed 75 percent of the total cost, for cost-sharing control of noxious weeds. This motion duly carried.

10. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve the following drainage repair request(s) and the payment of said repair(s):

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System	Repair	Order	TWP	Section	Repair Type	Cost
CD 74	25-012	2	Sigel	17	Televising	\$5,835.00
CD 49	25-002	1	Home	12	Replacement	\$607.00

This motion duly carried.

11. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to award the contract for the SAP 008-603-02 CSAH 3 Shoulder Widening Project to OMG Midwest Inc., dba Minnesota Paving & Materials, with a low bid of \$1,111,405.35. This motion duly carried.

12. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to award the contract for the CSAH 2, CSAH 3, CSAH 4, CSAH 12 & CSAH 23 Surface Rehabilitation Projects to Central Specialties with a low bid of \$4,375,165.30. This motion duly carried.

13. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to set a bid letting date for the CSAH 10 Streambank Armoring Project for June 25, 2025, at 10:00 AM at the Courthouse, 204 Commissioners' Room, 14 S State St, New Ulm, MN 56073. This motion duly carried.

14. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to accept and order file the Highway Department Monthly Update for Construction and Maintenance Projects. This motion duly carried.

15. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to table the changes to the Communications Lieutenant job description, which includes the addition of Emergency Management Deputy Director duties, until research can be done to see if the position would qualify to be an exempt position. This motion duly carried.

16. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve the transfer of the Emergency Manager position to the Sheriff's Department with an increase to an Emergency Management Director position from Pay Grade 8 to Pay Grade 10 and removal of Emergency Management duties from the Planning and Zoning Director position job description while remaining at Pay Grade 13. This motion duly carried.

17. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve the HR Director to attend an out-of-state training course for the Designated Employer Representative (DER) for the drug and alcohol testing program. This motion duly carried.

18. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept by Resolution No. 2025-7, the declaration of May as Mental Health Awareness Month. This motion carried on a roll-call vote of 5-0.

Break

Other Business

19. Correspondence: A Highway Committee Meeting to be held on May 6, 2025, following County Board meeting; Agenda attached to Agenda packet.

20. Commissioner Committee Reports: Commissioner Borchert reported on the EMS Taskforce meeting, and MRCI Executive meeting; Commissioner Berg reported on the JD 5 meeting, JD 8 meeting, JD 13 meeting, and JD 18 meeting; Commissioner Windschitl reported on the SCHA compliance meeting and SCHA JP meeting; Commissioner Braun reported on the JD 5 meeting, IMMTRACK meeting, and Woodlake Taskforce meeting; and Commissioner Veerkamp reported on JD meetings, RCRCA meeting, MRC meeting, and Park Board meeting.

Closed Session

22. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to convene closed session to discuss internal affairs data pursuant to Minnesota Statute § 13D.05 subd. 2(a)(2). This motion duly carried.

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A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to cease closed session and reconvene the open session. This motion duly carried.

21. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:20 PM.

Notice

Highway Committee Meeting took place following the Board Meeting.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota