

April 22, 2025

At 9:00 AM, on Tuesday, April 22, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, and Brian Braun, along with Lay Board Members DeeAnn Gieseke and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff. Commissioner Jeff Veerkamp excused.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Elan Financial Services \$4,162.90; Verizon Wireless \$3,232.87; Eight payments less than \$2,000 total \$6,089.12. Final Total: \$13,484.89.

5. Human Services Surplus Declaration

6. Minnesota Department of Public Safety Lease Renewal

A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Leota Lind, SCHA CEO, and Scott Schufman, SCHA CFO, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to accept and order file the 2024 South County Health Alliance (SCHA) Annual Report. This motion duly carried.

8. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to authorize the Title IV-E Administrative Agreement for Parent Legal Representation for court-appointed attorneys who represent parents in child welfare matters in Brown County and accept reimbursement based on the percentage of eligible Title IV-E children on a quarterly basis. This motion duly carried.

9. Anne Broskoff, Human Services Director, Kim Hensch, and Preston Cowing, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to accept and order file the 2024 Income Maintenance Program Report providing an overview of case sizes and the use of income maintenance programs by individuals and families in Brown County. This motion duly carried.

10. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to authorize submission of the Community Living Infrastructure (CLI) grant to the Minnesota Department of Human Services on or before May 8, 2025, for the next biennium grant from July 1, 2025, to June 30, 2027, with total base allocation available to *all* grantees in the amount of \$5,370,000. This motion duly carried.

11. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to authorize the purchase of MnCCC BlueZone Scripting contract with Clarity Solutions to provide software development services and programming utilizing Visual Basic Scripting Language in the amount of \$2,000. This motion duly carried.

12. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file the Human Services Monthly Update report. This motion duly carried.

Break

13. Nathan Beran, IT Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve the purchase of (3) servers from TSG Server & Storage in the amount of \$20,150. This motion duly carried.

14. Robert Santaella, Zoning Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to review and award bid to L&M Road Services for spraying

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Garlon 3A/Freelexx at a price of \$83 per acre for approximately 74 acres at Mound Creek Park to control leafy spurge and other noxious weeds on the property. This motion duly carried. No other bids received.

15. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
CD 74	25-012	1	Sigel	17/19	Televising	\$4,680.80

This motion duly carried.

16. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to set a bid letting date for the Bashaw Culvert (Br. No. 972) Replacement Project for May 28, 2025, at 10:00 AM at the Courthouse, 204 Commissioners' Room, 14 S State St, New Ulm, MN 56073. This motion duly carried.

17. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to set a bid letting date for the Linden Culvert (Br. No. L5414) Replacement Project for May 28, 2025, at 10:00 AM at the Courthouse, 204 Commissioners' Room, 14 S State St, New Ulm, MN 56073. This motion duly carried.

18. Evonn Westcott, Probation Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to authorize staff to develop an adult county work service program with one (1) full-time Adult Crew Leader position, contingent upon the State dissolving the Sentence to Service (STS) program. This motion duly carried.

19. Mary Priebe, HR Director, and Evonn Westcott, Probation Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve the proposed transfer plan as presented for displaced State Career Agent due to the Department of Correction (DOC) change to a Brown County Career Agent. This motion duly carried.

20. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to create a Woodlake Taskforce Ad Hoc committee consisting of Commissioner Braun, Commissioner Veerkamp, and Engineer Andrew Lang to discuss comprehensive measures around flooding issues in the Wood Lake vicinity. This motion duly carried.

21. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to accept and order file the Q1 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 25% of the budget year as follows: expenditures of \$10,543,314 or 23%, and revenues of \$5,245,021 or 11.4%; and the Q1 2025 Supplemental Budget Report noting expenditures of \$723,954 or 30.9% and revenues of \$856,634 or 37% of annual budget activity. This motion duly carried.

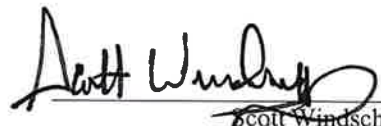
Other Business

22. Commissioner Committee Reports: Commissioner Borchert reported on the MVAC Exec meeting.

23. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:55 AM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota