

March 18, 2025

At 9:00 AM, on Tuesday, March 18, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Agenda Review

1. Chairman Windschitl convened the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

2. Previous Meeting's Official Proceedings and Synopsis Approval

3. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: Advanced Correctional Healthcare Inc \$2,550.22; ALPHA WIRELESS COMMUNICATIONS \$3,743.00; Assn of MN Counties \$2,000.00; CDW GOVERNMENT INC \$2,395.37; Clements Lumber Co \$3,027.00; CLIFTON LARSON ALLEN LLP \$3,150.00; Consolidated Correctional Foods \$12,969.14; EVERBRIDGE INC \$7,210.00; GIRARD'S BUSINESS SOLUTIONS, INC \$5,145.00; League of Minnesota Cities \$2,610.00; Miller Dunwiddie Architecture \$2,941.04; MN Counties Computer Cooperative \$3,480.00; Mn Dept Of Agriculture \$10,900.00; RINKE NOONAN LAW FIRM \$3,102.00; SHI INTERNATIONAL CORP \$12,123.75; South Central College \$2,668.77; Trimin Government Solutions \$29,320.00; TSG SERVER AND STORAGE \$13,200.00; VIKING FIRE & SAFETY INC \$2,224.77; 86 payments less than \$2,000 total \$24,896.81. Final Total: \$149,656.87.

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Brown Co Auditor Treasurer \$2,071.56; Brown Co Public Health Nursing \$2,510.00; Mn Human Services \$8,507.87; Pro Kinship for Kids \$2,100.00; Superior Mobility \$4,159.02; Verizon Wireless \$3,031.45; 155 payments less than \$2,000 total \$53,966.24. Final Total: \$76,346.14.

5. Opioid Settlement Grant Award Agreements

6. Staffing Report

A motion was offered by Braun, and was seconded by Windschitl, to approve said Consent Agenda items. This motion carried on a roll-call vote 4-0-1, with Commissioner Borchert abstaining.

New Business

7. Jason Seidl, County Sheriff met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept and order file the Sheriff's Office February Monthly Report of Activity. This motion duly carried.

8. Nathan Beran, IT Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve transfer of 2010 Ford Escape from Highway Department to Information Technology (IT), authorize sale of van on MinnBid or similar service and IT to reimburse the Highway Department \$4,500 for the Ford Escape. This motion duly carried.

9. Anne Grunert, County Assessor, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the County Assessor Q1 2025 report. This motion duly carried.

10. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve \$2,500 stipend from The Local Public Health Association (LPHA) for Erin Schwab to attend the 2025 Government Social Media Conference in Orlando, FL and use Response Sustainability Grant (RSG) funds prior to the June 30, 2025 usage deadline to supplement Erin's time spent at the conference. This motion duly carried.

11. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to accept and order file Brown County Public Health 2024 Agency Evaluation. This motion duly carried.

12. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Braun, and was

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seconded by Windschitl, to accept and order file the Q4 2024 Budget Report (Modified Accrual and Unaudited) which reflects activity at 100% of the budget year as follows: expenditures of \$40,951,395 or 96.4%, and revenues of \$41,626,092 or 98.0%; and the Q4 2024 Supplemental Budget Report noting expenditures of \$1,992,977 or 85.2% and revenues of \$2,438,290 or 117.8% of annual budget activity. This motion duly carried.

13. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to accept and order file the January 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 8.3% of the budget year as follows: expenditures of \$4,346,796 or 9.5%, and revenues of \$1,111,292 or 2.4%; and the January 2025 Supplemental Budget Report noting expenditures of \$66,939 or 2.9% and revenues of \$29,422 or 1.3% of annual budget activity. This motion duly carried.

14. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept and order file the February 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$7,408,566 or 16.2%, and revenues of \$3,948,557 or 8.6%; and the February 2025 Supplemental Budget Report noting expenditures of \$200,112 or 8.5% and revenues of \$147,325 or 6.4% of annual budget activity. This motion duly carried.

At this time, Chairman Windshitl was excused from the meeting.

Break

15. Planning Commission Recommendations:

Robert Santaella, Zoning Administrator, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Interim Use Permit application APP-I-0021 filed by Andrew Lang of Brown County Highway Department on the property owned by Brown County described as Lot M of the NW ¼ of the NE ¼, all in Section 3 Township 109 North, Range 32 West, Stark Township, Brown County, Minnesota. Application is to allow the use of an existing gravel mine to include gravel screening, processing, and hot mix plant, all located in A-1 Agricultural Protection Zoning District. This motion carried on a roll-call vote of 4-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve Final Plat Application APP-P-0163 as Final Plat of Schroepfer Acres Subdivision. This motion carried on a roll-call vote of 4-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve Preliminary Plat Application APP-P-0164 as the Preliminary Plat of Stadick 3rd Subdivision. This motion carried on a roll-call vote of 4-0.

16. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve the River View Sanitation (RVS) Curbside Recycling 5-year contract extension in the amount of \$421,148.47 which reflects a 3.9% increase. This motion carried on a roll-call vote of 4-0.

17. Allison Kletscher, FT Environmental Specialist, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve and authorize the Board Chair to sign the Electrical Waste and Whitegoods Contract with Ron's Recycling in Tracy, MN. No other bids received. This motion carried on a roll-call vote of 4-0.

18. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to set bid letting date for the 2025 Highway Surfacing Rehabilitation Projects for April 30, 2025 at 10:00 AM at the Courthouse, Commissioner's Room 204, 14 S State St, New Ulm, MN 56073 for seven (7) segments of highway approved for construction to be bid as separate projects but tied together under one contract. This motion duly carried.

19. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept by Resolution No. 2025-4 the TH 14 and CSAH 11 Lighting System and authorize MnDOT agreement No. 1059219. This motion carried on a roll-call vote of 4-0.

20. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to award the contract for tree cutting on CSAH 10 to Gieseke Tree Service Inc. with low bid of \$23,800. No other bids received. This motion duly carried.

21. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to award the contract for seal coat oil with an estimated need of 754 tons for 2025 to Flint Hills Resources LP with low bid of \$548.00 per ton. Other bids received. This motion duly carried.

22. A motion was offered by Veerkamp, and was seconded by Braun, to approve the purchase of a Ring-o-matic

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Jetvac 550 HI hydro-vac excavator from Trenchers Plus in the amount of \$88,376.00 plus tax and registration title fees. Other bids received. This motion carried on a roll-call vote of 3-1, with Commissioner Borchert dissenting.

23. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve Personnel Policy change correcting the HSA eligibility amount for veterans to reflect the new HSA contribution amounts of \$2,000 for single and \$2,500 for family coverage under the basic plan effective January 2025. This motion duly carried.

24. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to ratify the Public Hearing scheduled for 9:00 AM on March 25, 2025, in the Brown County Courthouse Commissioners Room, #204 for the Brown County Cannabis Business Ordinance No. 2025-1. This motion duly carried.

Closed Session

25. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to convene into closed session to consider Social Services Payments. This motion duly carried.

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to authorize payment of Social Services claims in the amount of \$197,657.59. In accordance with MS 375.12, the following claims exceed \$2,000: 180 Degrees Inc \$17,553.13; Brown Co Evaluation Ctr \$8,998.89; Casboa LLC \$2,025.00; DHS – MSOP \$24,423.05; DHS St Peter RTC – 472 \$6,808.60; EON Inc \$2,204.46; Gerard Nexus Inc \$2,445.28; Habilitative Services Inc SILS \$3,001.50; Heartland Girls Ranch \$10,061.24; Confidential Client \$2,012.98; Hoffmann Counseling Services \$2,243.05; LSSMN \$5,251.12; Lutheran Social Services of Minnesota \$3,480.00; MBW Company SILS Program \$4,502.25; MN Valley Action Council \$29,010.94; Nexus - Mille Lacs Family Healing \$18,434.08; Oconomowoc Developmental Training Ctr WI \$16,491.72; Perala/Samantha Jo \$2,215.44; Spurgin/Gerane \$4,473.00; Stimpert Enterprises Inc \$9,185.32; Wings Guardianship Services \$2,695.10; 31 payments less than \$2,000 total \$20,141.44. Final Total: \$197,657.59.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to cease closed session and reconvene the open session. This motion duly carried.

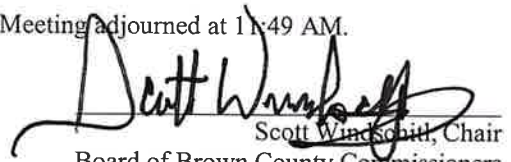
Other Business

26. Commissioner Committee Reports: Commissioner Borchert reported on Opioid committee meeting, BC Evaluation meeting, BE-B JD 48 meeting, EM Communication planning meeting, Workforce JP meeting, and MVAC meeting; Commissioner Berg reported on the JD 24 meeting, and Opioid committee meeting; Commissioner Braun reported on the BC SWCD meeting; and Commissioner Veerkamp reported on the JD 24 meeting, GBERBA meeting, RCRCA meeting, and MRC meeting.

27. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Vice-Chairman Braun declared the Meeting adjourned at 11:49 AM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota