

February 18, 2025

At 9:00 AM, on Tuesday, February 18, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Agenda Review

1. Chairman Windschitl convened the Regular Meeting at 9:00 AM. A motion was offered by Braun, and was seconded by Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

2. Previous Meeting's Official Proceedings and Synopsis Approval

3. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: Albin/Town Of \$32,884.97; ALPHA WIRELESS COMMUNICATIONS \$3,743.00; Bashaw/Town Of \$30,932.85; Burnstown/Town Of \$31,466.32; CivicPlus, LLC \$15,999.99; Consolidated Correctional Foods \$12,387.23; Cottonwood/Town Of \$58,597.88; Eden/Town Of \$33,572.16; Home/Town Of \$46,497.76; Lake Hanska/Town Of \$34,039.36; Leavenworth/Town Of \$31,767.49; Linden/Town Of \$33,407.90; Milford/Town Of \$52,905.22; MN DEPT OF CORRECTIONS STS \$77,627.49; Mulligan/Town Of \$29,655.41; New Ulm/City Of \$17,034.87; NORTH STAR/TOWN OF \$33,070.73; PHYSICIANS GROUP OF NEW ULM LTD \$2,000.00; Prairieville/Town Of \$28,773.93; River Bend Leasing \$3,399.22; River Bend-Kemske Business Products \$4,593.28; Sigel/Town Of \$33,850.71; Sleepy Eye/City Of \$26,372.20; Springfield/City Of \$6,546.54; Squires, Waldspurger and Mace, P.A. \$2,027.01; Stark/Town Of \$29,606.92; Stately/Town Of \$27,775.40; 102 payments less than \$2,000 total \$34,523.93. Final Total: \$775,059.77.

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Brown Co Public Health Nursing \$2,510.00; Cremation Society of Minnesota – BP \$2,785.00; Elan Financial Services \$2,299.49; Mn Human Services \$12,007.07; Mn Valley Funeral Home \$6,567.50; Pro Kinship for Kids \$2,100.00; Ranfranz & Vine Funeral Homes \$2,995.00; Superior Mobility \$3,820.97; Verizon Wireless \$3,247.05; 142 payments less than \$2,000 total \$47,251.17. Final Total: \$85,583.25.

5. IT Surplus Equipment

6. Staffing Report

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Jason Seidl, County Sheriff, and Jeremy Reed, Chief Deputy, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file the Sheriff's Office January Monthly Report of Activity. This motion duly carried.

8. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to approve purchase of (3) 2025 Chevrolet Tahoe PPV for Sheriff's Office Patrol from Hibbing Chevrolet in the amount of \$52,620.88 per unit and declare (2) 2020 Chevrolet Tahoe's as surplus to be sold. This motion duly carried.

9. Nathan Beran, IT Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve purchase of a backup archive server from TSG in the amount of \$13,200. This motion duly carried.

10. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept by Resolution No. 2025-1 the establishment and implementation of a County Absentee Ballot Board and UOCAVA Ballot Board in accordance with Minnesota Statutes 203B.121 and 203B.23 in Brown County in 2025. This motion carried on a roll-call vote of 5-0.

11. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to act as the Drainage Authority of County Ditch (CD) 74, and approve the drainage repair request for additional tile line televising adding approximately 1760' of the Main Branch and approximately 1540' of Branch 3 of CD 74 located in

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Sigel Township, plus an additional 300-400' identified segment on the Main Branch. This motion duly carried.

12. Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve the spring road weight restrictions for 2025 as indicated on the map. This motion duly carried.

13. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to authorize the transfer of \$300,000 in Reserves from the General Revenue Fund and internally invoice SCHS Reinvestment Grant program expense account in the amount of \$100,000 to credit a total of \$400,000 to Building Fund for the purchase of the Elixir Building. This motion carried on a roll-call vote of 5-0.

14. Robert Santaella, Zoning Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to authorize County Board Chair to sign the Emergency Management Performance Grant (EMPG) to receive funding in the amount of \$21,529 for Brown County's 2023 Emergency Management Program, which requires a match of \$21,529. This motion duly carried.

Closed Session

15. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to convene into closed session to consider Social Services Payments. This motion duly carried.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to convene a closed session and authorize payment of Social Services claims in the amount of \$194,764.40. In accordance with MS 375.12, the following claims exceed \$2,000: Aim High Construction LLC \$9,684.92; Brown Co Evaluation Ctr \$6,579.00; ELAN Financial Services \$7,647.47; Families First Collaborative \$53,105.00; Gleason/Courtney A \$3,587.63; Greater MN Family Services \$4,140.00; Habilitative Services Inc SILS \$3,425.85; Handi Medical Supply \$5,271.50; Heartland Girls Ranch \$11,139.23; Hoffmann Counseling Services \$2,753.23; LSSMN \$5,813.74; Lutheran Social Services of Minnesota \$3,369.80; MRCI Inc \$8,636.70; Nexus - Mille Lacs Family Healing \$20,409.16; Oconomowoc Developmental Training Ctr WI \$18,258.69; Perala/Samantha Jo \$2,833.40; Spurgin/Gerane \$4,920.91; Wings Guardianship Services \$2,490.10; 31 payments less than \$2,000 total \$20,698.07. Final Total: \$194,764.40. This motion duly carried.

Break

16. Planning Commission Recommendations:

Robert Santaella, Zoning Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve Preliminary Plat application APP-P-0163 Application is to consider the Preliminary Plat of Schroepfer Acres Subdivision. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve Final Plat application APP-P-0155 Application is to consider the Final Plat Dairy Hills 2nd Subdivision. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Final Plat Application APP-P-0162 Application is to consider the Final Plat of Stern 3rd Subdivision. This motion carried on a roll-call vote of 5-0.

Other Business

17. Correspondence: Telework Policy and Procedures

18. Commissioner Committee Reports: Commissioner Borchert reported on the EMS Taskforce meeting, EM Communication Steering committee; Commissioner Berg reported on the Help Me Grow meeting, SCHSAC meeting, PZ meeting, JD 13 meeting, and GBERBA; Commissioner Windschitl reported on MCIT open meeting law webinar, BCHS meeting, and SCHS meeting; Commissioner Braun reported on the Drainage conference, RCRCA meeting, Soil and Water meeting, and SHIP meeting; and Commissioner Veerkamp reported on the Drainage conference.

19. Calendars were coordinated for the next two-week period.

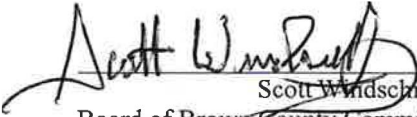
Adjournment

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There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:51 AM.

Notice

County Board Workshop regarding Cannabis Ordinance took place following the Board Meeting.



Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:



Sam Hansen
Brown County Administrator
Brown County, Minnesota