

February 4, 2025

At 9:00 AM, on Tuesday, February 4, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson. Commissioner Anton Berg excused.

Agenda Review

1. Chairman Windschitl convened the Regular Meeting at 9:00 AM. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

2. Previous Meeting's Official Proceedings and Synopsis Approval

3. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: ALPHA WIRELESS COMMUNICATIONS \$3,743.00; Blue Earth Co Finance Dept \$10,939.63; Champ Software Inc \$16,901.00; CivicPlus, LLC \$5,035.80; Heart of New Ulm \$8,925.83; MN Counties Computer Cooperative \$12,232.64; Mn Transportation Alliance \$2,525.00; MN UNEMPLOYMENT INSURANCE \$22,169.21; Poms Tire Service Inc \$5,369.01; RON'S RECYCLING \$4,682.00; SHI INTERNATIONAL CORP \$9,640.03; 68 payments less than \$2,000 total \$36,765.92. Final Total: \$138,929.07.

4. Delinquent Property Tax Report

5. Annual Interest Distribution

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

New Business

6. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to receive and order file the temporary intra-fund drainage cash transfers which have been recorded as follows:

DITCH	CODE#	CASH OUT	CASH IN
CD #74	963	\$ 150,000.00	
JD #30, R&B	874	\$ 250,000.00	
JD #05, R&B	856	\$ 60,000.00	
JD #14, B&W	866	\$ 75,000.00	
CD #47	940	\$ 38,701.00	
CD #2	901		\$ 31,000.00
CD #5	905		\$ 23,000.00
CD #10	908		\$ 7,000.00
CD #11	909		\$ 8,000.00
CD #28	925		\$ 33,000.00
CD #38	934		\$ 1,000.00
CD #44	937		\$ 7,000.00

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CD #46	939		\$ 1,000.00
CD #52	943		\$ 2,000.00
CD #53	944		\$ 1,000.00
JD #10, B&BE	863		\$ 70,000.00
JD #24, C&B	870		\$ 7,000.00
JD# 29, B&R	873		\$ 20,000.00
Petitions	997		\$ 362,701.00

This follows with a reversal in 2025, necessary to eliminate negative cash balances at year-end. The Auditor-Treasurer's office has examined the cash balances of each ditch within the ditch system as of 12/31/2024 to prevent deficit balances on the balance sheet dated 12/31/2024 and has recorded the needed transfer amounts as seen above (with reversal made on 01/01/2025). This motion duly carried.

7. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to authorize Auditor-Treasurer, Kelly Hotovec, to sign a Certification Agreement of Government/Government-Related Entity, Client Relationship Agreement, and Brokerage Certificate to establish a brokerage account with UBS Financial Services, Inc. to increase the competition of funds in our investment portfolio and allow utilization of robust portfolio analytics for reporting and active management purposes. This motion duly carried.

8. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair #	Order	TWP	Section	Repair Type	Cost
CD 70	24-118	2	Cottonwood	32	Televis	\$1,080.80
CD 10	24-108	2	Home	16	Televis	\$1,658.40
CD 18	24-109	2	Stark	7	Televis	\$324.00
CD 49	24-107	2	Home	14	Televis	\$512.00
CD 28	23-069	2	Mulligan	27	Slough	\$14,749.20
CD 28	24-059	1	Mulligan	27	Slough	\$35,677.78

This motion duly carried.

9. Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to set bid letting date for 2025 Highway Seal Coat Oil for March 5, 2025, at 10:00 AM at the Highway Department Office, 1901 N Jefferson St, New Ulm, MN, 56073. In 2025, the Highway Department plans to seal coat approximately 48 miles using maintenance funds with an estimated 754 tons of seal coat oil needed. This motion duly carried.

10. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to accept and order file the Highway Department Monthly Update for Construction and Maintenance Projects. This motion duly carried.

11. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to approve the Memorandum of Agreement between Children's Dental Services (CDS) and Brown County Public Health providing hygiene and restorative dental services and authorize Public Health Director to sign agreement. This motion duly carried.

12. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve a grant application funding request in the amount of \$3,000 to support Brown County Public Health in starting an

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Asthma Home-based Services model. This motion duly carried.

13. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve the Memorandum of Understanding with the AFSCME 65 Highway union for the Lead Mechanic position. This motion duly carried.

Other Business

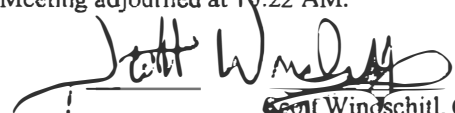
14. Correspondence: A Highway Committee meeting was held on 01/28/2025 following the County Board meeting; Minutes attached to Agenda Packet.

15. Commissioner Committee Reports: Commissioner Borchert reported on SCEMS meeting and MRCI meeting; Commissioner Windschitl reported on HWY Committee Meeting; and Commissioner Veerkamp reported on MRC meeting.

16. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:22 AM.


Jeff Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota