

January 28, 2025

At 9:00 AM, on Tuesday, January 28, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieseke and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff.

Agenda Review

1. Chairman Windschitl convened the Regular Meeting at 9:00 AM. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

2. Previous Meeting's Official Proceedings and Synopsis Approval

3. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Confidential Client \$2,232.40; 7 payments less than \$2,000 total \$3,627.22. Final Total: \$5,859.62.

4. Staffing Report

A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve said Consent Agenda items. This motion duly carried.

New Business

5. Laura Whittington, Office Services Supervisor, and Stephanie Lingle, Office Support Specialist, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to accept and order file fourth quarter 2024 Holiday Project Update report including Adopt a Family, Santa's Closet, Coats for Kids, Jaycee's Food Basket projects; and recognition of volunteers and community donors who give to benefit these projects and their outstanding efforts benefiting 527 households totaling a combination of 909 individuals living in communities throughout Brown County. This motion duly carried.

6. Annie Braun, Social Services Supervisor, and Mark Bullen, Housing Resource Specialist, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept and order file the 2024 Housing Services Program Update report outlining statistics on 59 formal requests for services from individuals/families and serving 10 individuals with Statewide Affordable Housing Aid with \$7,808.69 in expenses. This motion duly carried.

7. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to approve Human Services write-offs in the amount of \$31,914.10 for bills over \$10 that are owed to Human Services which are not likely to be paid, are a minimal amount owed, or per Minnesota Department of Revenue policy are claims over six years old, where there has been no voluntary payment made, and/or are no longer valid claims for revenue recapture. This motion duly carried.

8. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve purchase of a 2024 GMC AWD Terrain at the cost of \$30,016.75 from Jensen Motors including a trade-in value of \$1,000 for the Brown County Human Services 2016 Ford Fusion. This motion duly carried. Other bids received; 2024 Ford Escape Active in the amount of \$34,706 or \$33,706 with \$1,000 trade-in value from Chuck Spaeth Ford; 2025 Chevy Equinox LT in the amount of \$32,0951 from Mankato Chevrolet; and a State Bid 2025 GMC AWD Terrain base-model in the amount of \$28,853.

9. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve Human Services Policies in accordance with the 2025 Personnel Policies Section A-3 Administration requiring any departmental rules and procedures be approved by the Human Resources Director, County Administrator and Board of Commissioners prior to implementation. This motion duly carried.

10. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to accept and order file the Human Services Monthly Update report. This motion duly carried.

11. Jon Beyer, Windom Wetland Management Project Manager, and Jacob Gross, Realty Specialist, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to approve the habitat easements and certify the acquisitions for the U.S. Fish and Wildlife Service protecting approximately 96 acres of floodplain and grassland from KTJ Investments LLC located in Section 15 of

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Bashaw Township. This motion duly carried.

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve the habitat easements and certify the acquisition for the U.S. Fish and Wildlife Service protecting approximately 3 acres of grassland from Danelle Wersal located in Section 3 of Mulligan Township. This motion duly carried.

Break

Other Business

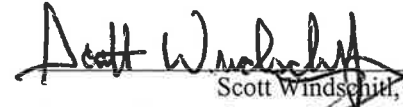
12. Correspondence: A Highway Committee to be held on January 28, 2025, following County Board meeting; Agenda attached to Agenda packet.

13. Commissioner Committee Reports: Commissioner Borchert reported on the JD 36 meeting, Elixir building workshop, EM Communication meeting, EMS Taskforce meeting, Workforce JP meeting, and MVAC meeting; Commissioner Berg reported on the JD 36 meeting, Elixir building workshop; Commissioner Windschitl reported on the Elixir building workshop, and MCIT meeting; Commissioner Braun reported on the Elixir building workshop; and Commissioner Veerkamp reported on the Rural Energy meeting, and Elixir building workshop.

14. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:54 AM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:

Sam Hansen
Brown County Administrator
Brown County, Minnesota