

November 5, 2024

At 9:00 AM, on Tuesday, November 5, 2024, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Agenda Review

1. Chairman Veerkamp convened the Regular Meeting at 9:00 AM. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to move the Engagement Agreement for Cost Allocation Plan from the Consent Agenda to a New Business and accept the agenda. This motion carried unanimously.

Consent Agenda Review

2. Previous Meeting's Official Proceedings and Synopsis Approval

3. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: CLIFTON LARSON ALLEN LLP \$8,375.00, Consolidated Correctional Foods \$11,469.18, DELL MARKETING LP \$3,155.09, Frontier Precision Inc \$7,786.90, GEI Consultants Inc \$44,240.56, Government Management Group \$3,500.00, HOUSTON ENGINEERING INC \$4,000.00, Kral Concrete & Construction Inc \$9,882.00, M R Paving & Excavating \$3,748.50, Mathiowetz Enterprises Inc \$56,848.55, Midstates Equipment & Supply \$17,544.75, MN Counties Intergovernmental Trust \$4,389.50, MN DEPT OF TRANSPORTATION \$2,320.17, MOTOROLA SOLUTIONS INC \$4,147.76, New Ulm/City Of \$2,275.00, Prairie Lakes Juvenile Detention Center \$3,090.54, QUADIENT FINANCE USA, INC \$3,500.00, River Bend-Kemske Business Products \$2,996.48, Sir Lines-A-Lot \$47,297.45, Swanston Equipment Corporation \$2,639.26, TSG SERVER AND STORAGE \$32,156.00, VEOLIA ES TECHNICAL SOLUTIONS \$7,089.56, WHEELBORG CHEVROLET LLC \$3,925.39; 89 payments less than \$2,000 total \$34,025.51. Final Total: \$320,403.15.

4. Staffing Report

6. MN DNR State Groomer Addition Grant

A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to approve said Consent Agenda items. This motion carried unanimously.

New Business

5. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to table the Engagement Agreement for Cost Allocation Plan with Government Management Group (GMG) until the next regularly scheduled Board Meeting on 11/19/2024. This motion carried unanimously.

7. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept by Resolution No. 2024-32 to appoint Jennifer Wenisch as Deputy Registrar and Driver's License Agent for Brown County. Minnesota Statutes provide for the appointment of a County Deputy Registrar and Driver's License Agent to fulfill the duties of the office. This motion carried on a roll-call vote of 5-0.

8. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Veerkamp, to accept by Resolution No. 2024-33 the appointment of Brown County as sponsor and fiscal agent to act on behalf of the River Valley Dutchmen Snowmobile Club and Springfield Ridge Runners and authorize the Auditor Treasurer's Office to sign on behalf of the County. This motion carried on a roll-call vote of 5-0.

9. Kelly Hotovec, Auditor-Treasurer and Andrew Lang, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Percentage	Cost
CD52	24-090	1	Home North	29	Blowout	100%	\$2,616.50

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System	Repair	Order	TWP	Section	Repair Type	Percentage	Cost
CD28	23-068	1	Mulligan	27	Cleanout	95%	\$ 27,781.04
CD44	24-030	1	Albin	17	Blowout, Surface Intake	100%	\$ 3,510.50

This motion carried unanimously.

10. Wayne Stevens, Engineer, and Andrew Lang, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept and order filed the Highway Department Monthly Update for Construction and Maintenance Projects. This motion carried unanimously.

11. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve final acceptance and accept by Resolution No. 2024-31 the SAP 008-599-062 on 125th Street in Stately Township project which began on September 3, 2024, and was completed and opened to traffic on September 9, 2024. This motion carried on a roll-call vote of 5-0.

12. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve the Ten-Year Road and Bridge Construction Program. The projects listed in the proposed Ten-Year Road & Bridge Construction Program were reviewed and discussed on the Park & Road Tour this year and include changes based on current construction costs, bond payments, estimated State Aid, estimated Wheelage Tax, \$125,000 Local Levy for Construction and the continuation of the Local Option Sales Tax for Transportation. This motion carried unanimously.

13. Jeff Zajac, MN Department of Natural Resources (DNR) Area Wildlife Manager, met with the County Board. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Borchert, to accept and approve by Resolution No. 2024-30, the Wood Lake State Land Acquisition of 180.86 acres of non-crop land in Section 33 of Mulligan Township by the DNR for inclusion in the DNR's Wildlife Management Area (WMA) Program. This motion carried on a roll-call vote of 5-0.

14. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to ratify Resolution No. 2024-29 appointing Anne Grunert as the Brown County Assessor and declaring the terms of office. This motion carried unanimously.

15. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to accept the resignation of Brown County Coroner, Dr. Terence J. Knowles, M.D. effective November 4, 2024, and appoint Dr. Kelsey Deeter, D.O., as Brown County Coroner effective November 5, 2024, through the completion of the four-year term on December 31, 2026. This motion carried unanimously.

Break

Other Business

16. Correspondence: A Highway Committee meeting was held on October 22, 2024, after the County Board meeting; Minutes attached to Agenda Packet.

17. Commissioner Committee Reports: Commissioner Borchert reported on Denmark Delegation and MRCI Executive Board; Commissioner Berg reported on Highway Committee meeting, BCEDP, and Park meeting; Commissioner Windschitl reported on AMC District 7 meeting, SCHA Finance meeting, Highway Committee meeting, Ent. North, and SCHA Grants; Commissioner Veerkamp reported on BCEDP and AMC District 7 meeting.

18. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 10:38 AM.

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Jeff Veerkamp, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:

Sam Hansen
Brown County Administrator
Brown County, Minnesota