

October 1, 2024

At 9:00 AM, on Tuesday, October 1, 2024, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Agenda Review

1. Chairman Veerkamp convened the Regular Meeting at 9:00 AM. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion carried unanimously.

Consent Agenda Review

2. Previous Meeting's Official Proceedings and Synopsis Approval

3. General Government Claims

In accordance with MS 375.12, the following claims exceeding \$2,000 are: ALPHA WIRELESS COMMUNICATIONS \$8,842.00, Brown Co Agricultural Society \$15,750.00, Brown Co Historical Society \$54,951.65, Brown Co Humane Society \$6,000.00, Brown Co Library Board \$45,876.50, BROWN CO SOIL & WATER CONS DIST \$53,363.50, CLIFTON LARSON ALLEN LLP \$25,269.99, CONSOLIDATED CORRECTIONAL FOODS \$11,250.54, CORE PROFESSIONAL SERVICES, P.A. \$2,100.00, GEI Consultants Inc \$24,036.03, Geocomm Inc \$5,775.00, JOURNAL INC/THE \$2,971.29, L & S Construction Corp \$2,398.62, MN Valley Action Council \$3,317.00, New Ulm/City Of \$5,638.40, North Central International \$2,124.65, Ramy Turf Products \$2,221.50, River Bend Leasing \$3,399.22, RON'S RECYCLING \$7,161.00; 65 payments less than \$2000 total \$20,410.78. Final Total \$302,857.67. This motion carried unanimously.

4. Staffing Report

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve said Consent Agenda items. This motion carried unanimously.

New Business

5. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
CD10	23-160	6	Home	16	Replacement, Televising	\$700.00

This motion carried unanimously.

6. Wayne Stevens, Engineer, and Andrew Lang, Assistant Engineer, met with the County Board. A motion was offered by Berg, and was seconded by Borchert, to accept and order file the Highway Department Monthly Update for Construction and Maintenance Projects. This motion carried unanimously.

7. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to approve by Resolution No. 2024-27 the final acceptance of the SAP 008-605-018 Bridge Repair Project on CSAH 5 in Springfield. This motion carried on a roll-call vote of 5-0.

8. Allison Kletscher, FT Environmental Specialist, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve and sign the grant proceed disbursal agreement between Greater Blue Earth River Basin Alliance (GBERBA) and Brown County for the Clean Water Fund Soil Health Grant. This motion carried unanimously.

9. A motion was offered by Berg, and was seconded by Braun, to approve by Resolution No. 2024-28 the submission, adoption and implementation of the Cottonwood-Middle Minnesota Comprehensive Watershed Management Plan, contingent on Minnesota Board of Water and Soil Resources (BWSR) approval. This motion carried on a roll-call vote of 5-0.

11. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to approve MOA with the AFSCME 65, Local No. 1204 (Courthouse) to establish a career ladder within the Appraiser job classification. This motion carried unanimously.

October 1, 2024

10. Janessa Palmer, Extension Educator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve by Resolution No. 2024-26 the Proclamation of National 4-H Week from October 7-12, 2024. This motion carried on a roll-call vote of 5-0.

12. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to accept and order file the January through June 2024 Budget Report (Modified Accrual and Unaudited) which reflects activity at 50% of the budget year as follows: expenditures of \$19,528,183 or 46%, and revenues of \$19,828,131 or 46.7%; and the January through June 2024 Supplemental Budget Report noting expenditures of \$736,301 or 31.5% and revenues of \$938,618 or 42.5% of annual budget activity. This motion carried unanimously.

Break

13. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to approve the following 2025 insurance renewals and authorize, HR Director, Mary Priebe, to sign the renewal documents on behalf of Brown County; Health insurance at a 3.9% premium increase, Vision insurance with no premium increase, and Dental insurance at a 6% premium increase. This motion carried unanimously.

14. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to approve the increase of the County's premium contribution for one (1) year to an 85%/70% (Single/Family) split on the 2025 health insurance rate increase. This motion carried on a roll-call vote of 4-1. Commissioner Braun dissenting.

A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Borchert, to deny the request to increase the sick leave accrual rate from 3.7 hours per pay period to 4 hours per period. This motion carried on a roll-call vote of 4-1. Commissioner Braun dissenting.

A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Braun, to approve the increase of the County's HSA contribution from \$1,700 to \$2,000 for Single, \$2,200 to \$2,500 for Family, and \$3,500 for spouses employed full-time with Brown County and all on one family plan. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to deny the request for employees to receive a flat monetary incentive given out during various years of service after employees have reached fifteen (15) years of service and maximum pay grade. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Braun, to suspend Robert's Rules of Order to consider a \$250 monetary incentive per the employee's years of service levels as proposed. This motion failed on lack of a second motion.

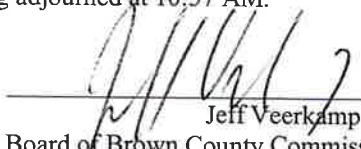
Other Business

15. Commissioner Committee Reports: Commissioner Borchert reported on SC EMS and Rural EMS, Commissioner Berg reported on BC Help Me Grow and SWAC, and Commissioner Braun reported on SWAC.

16. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 10:57 AM.



Jeff Veerkamp, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota