

June 23, 2026

At 9:00 AM, on Tuesday, June 23, 2026, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieske and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; ELAN Financial Services \$3,330.03; MN Human Services \$20,955.00; 6 less than \$2,000 total \$2,821.47. Final Total: \$27,106.50.

5. SILS Contracts

6. Staffing Report

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Patrick LaCourse, Heartland Express Manager, and Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve Resolution No. 2026-18, the MnDOT 2027 Transit budget and bus purchase. This motion carried on a roll-call vote of 5-0.

8. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve the OTAT (Office of Transit and Active Transportation) approved procurement policy. This motion duly carried.

9. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve a new full-time transit bus driver position, replacing the postings for the two other positions (over 30 hours and under 29 hours). This motion duly carried.

10. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve the Brown County Statewide Affordable Housing Aid RFP and Agreement. This motion duly carried.

12. Anne Broskoff, Human Services Director, and Denise Kamm, Social Services Supervisor, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve the inclusion of one (1) FTE Family Based Provider position as part of the preliminary 2027 budget. This motion carried on a roll-call vote 3-2, with Commissioners Borchert and Braun dissenting.

13. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to accept and order file the Human Services monthly update report. This motion duly carried.

Break

14. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to set bid letting date for the CSAH 17 Reconstruction Project in Comfrey for July 29, 2026, at 10:00 AM to be opened electronically via BidVAULT at the Highway Department, 1901 N. Jefferson St, New Ulm, MN 56073. This motion duly carried.

15. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to Approve the CD 44 tile outlet cleanout project to Precision Farm Drainage for the amount of \$4,880.00. Other bids received:

Company	Total Bid Price
Precision Farm Drainage	\$4,880.00
Heiderscheidt Construction	\$9,958.75

June 23, 2026

Walters Excavating	\$12,250.00
Sandgren Trucking and Excavating	\$19,340.00
Ellingson	\$31,686.20
MR Paving & Excavating	\$41,120.00
Engineers Estimate	\$10,725.00

This motion duly carried.

16. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve Resolution No. 2026-17, participation in the Performance Measures Program and actual results of the 2026 Performance Measures Report. This motion duly carried.

11. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to approve Brown County Public Health to apply for the Healthy Housing Grant 2026-2029 through the Minnesota Department of Health, in the amount of \$120,000 for 3 years or a total of \$40,000 per year for 3 years. This motion duly carried.

17. Jaimee Brand, Public Health Director, and Robert Santaella, Planning and Zoning Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve Brown County Public Health to apply for the Private Well Testing Grant opportunity in the amount of \$28,980 through the Minnesota Department of Health. This motion duly carried.

18. Robert Santaella, Planning and Zoning Director, Mojra Hauenstein, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to approve and adopt Ordinance No. 2026-2, the Brown County Comprehensive Land Use Plan. This motion duly carried.

19. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the May 2026 Budget Report (Modified Accrual and Unaudited) which reflects activity at 41.7% of the budget year as follows: revenues of \$8,638,086 or 18.1%, and expenditures of \$16,442,916 or 34.5%; and the May 2026 Supplemental Budget Report noting revenues of \$756,303 or 32.8% and expenditures of \$661,710 or 26.8% of annual budget activity. This motion duly carried.

Other Business

20. Commissioner Committee Reports: Commissioner Borchert reported on the Region 9 report; Commissioner Berg reported on the Drainage committee meeting, JD 36 meeting; Commissioner Windschitl reported on the Health Insurance report, Safety committee meeting; Commissioner Braun reported on the MNGO meeting; and Commissioner Veerkamp reported on the Drainage committee meeting, Ag Society meeting.

21. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:58 AM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:

Sam Hansen
Brown County Administrator
Brown County, Minnesota

Resolution No 2026-18
Brown County Resolution

2027 MnDOT Transit Agreement

The following Resolution was offered by Commissioner Berg and moved for adoption at a regular board meeting held on June 23rd, 2026, at the Brown County Courthouse, New Ulm, MN:

RESOLVED, that Brown County Human Services for Brown County Heartland/Hermann Express enter into a calendar year 2027 agreement with the State of Minnesota to provide public transit service in Brown County.

FURTHER RESOLVED, that Brown County Human Services DBA Brown County Heartland/Hermann Express agrees to provide a local share of up to 15% for operating cost, and up to 20% of the total capital costs.

FURTHER RESOLVED, that Brown County Heartland/Hermann Express agrees to provide 100% of the local share necessary for expenses that exceed funds available from the State.

FURTHER RESOLVED, that Brown County Heartland/Hermann Express authorizes the Human Services Director and or the Fiscal Officer to execute the agreement and any amendments.

NOW THEREFORE BE IT RESOLVED, that we do hereby accept the completed project for and in behalf of the County of Brown as specified herein.

Seconded by Commissioner Veerkamp and the same being put to a vote was duly carried.
This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0.

Dated this 23rd day of June 2026.


Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 23rd day of June, 2026, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 23rd day of June 2026.


Sam Hansen
County Administrator

Resolution No 2026-17
Brown County Resolution

Performance Measurement Program

The following Resolution was offered by Commissioner Berg and moved for adoption at a regular board meeting held on June 23rd, 2026, at the Brown County Courthouse, New Ulm, MN:

WHEREAS, benefits to Brown County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

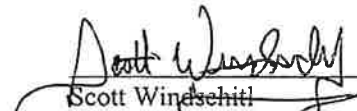
WHEREAS, the Brown County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

THEREFORE, BE IT RESOLVED THAT, Brown County will continue to report the results of the performance measures to its citizenry by the end of the year by posting on the county's website.

BE IT FURTHER RESOLVED THAT, Brown County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

Seconded by Commissioner Windschitl and the same being put to a vote was duly carried. This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0.
Dated this 23rd day of June 2026.



Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 23rd day of June, 2026, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 23rd day of June 2026.



Sam Hansen
County Administrator

**COUNTY OF BROWN
STATE OF MINNESOTA**

ORDINANCE No.: 2026-2

AN ORDINANCE

ADOPTING THE 2040 BROWN COUNTY COMPREHENSIVE LAND USE PLAN

THE BROWN COUNTY COMMISSIONERS HEREBY ORDAIN AS FOLLOWS:

WHEREAS, Minnesota Statutes §394.23 authorizes each county to review and, if necessary, amend its Comprehensive Land Use Plan with recommended decennial updates; and

WHEREAS, the County of Brown authorized the review and update of its previous Comprehensive Land Use Plan adopted on March 19, 1991; and

WHEREAS, the proposed Brown County Comprehensive Land Use Plan is a planning tool intended to guide the future growth and development of Brown County in a manner that conforms with all applicable planning statutes; and

WHEREAS, the proposed Brown County Comprehensive Land Use Plan reflects a community planning process involving elected officials, appointed officials, Brown County staff, city and township staff, community organizations, the public at large, and other stakeholders; and

WHEREAS, the planning process included the following opportunities for public input: Two surveys (Steering Committee priorities and general public draft plan review) with 20 total participants; an interactive mapping tool with 212 comments; and a project website with 2,836 page views and 60 subscribers. Outreach also included local media coverage (two radio segments and three newspaper articles), social media sharing by project partners, and extensive in-person engagement through a home show, Farm Bureau meeting, two Steering Committee workshops, and three focus groups. Additional input was received via emails, phone calls, and informal comments.; and

WHEREAS, Brown County published the draft Comprehensive Land Use Plan on March 18, 2026, and gave the public an opportunity to review and comment on the plan through April 24, 2026; and

WHEREAS, Brown County received 438 written comments and 185 verbal, phone calls and in-person comments throughout the project that helped shape the draft Comprehensive Land Use Plan based on public feedback; and

WHEREAS, on June 9, 2026, the Brown County Planning Commission held a public hearing on the proposed Comprehensive Land Use Plan; and

WHEREAS, the Planning Commission has considered the proposed Brown County Comprehensive Land Use Plan and all public comments, and thereafter submitted its recommendations of *approve and adopt* to the County Board; and

WHEREAS, the Brown County Board of Commissioners held a public meeting to approve and adopt the Comprehensive Land Use Plan on June 23, 2026, by ordinance 2026-2; and

WHEREAS, the proposed Brown County Comprehensive Land Use Plan includes all revisions made during the review process.

NOW, THEREFORE, the Brown County Board of Commissioner does hereby ordain:

AN ORDINANCE

ADOPTING THE 2040 BROWN COUNTY COMPREHENSIVE LAND USE PLAN

Section 1. EFFECTIVE DATE AND DURATION

This ordinance shall be in full force and effect from and after June 23, 2026, and shall continue in full force and effect after its passage and publication in accordance with the law.

ADOPTED by the Brown County Board of Commissioners this 23rd day of June 2026.



Scott Windschitl,
Brown County Board Chair

Attest: 

Sam Hansen,
Brown County Administrator

June 23, 2026

Members present were Borchert, Berg, Windschitl, Braun and Veerkamp, along with Lay Board Members DeeAnn Gieske and Vicki Sieve, Administrator Hansen and Human Services Director Anne Broskoff.

M/Berg, S/Braun, to accept the printed agenda; carried.

1. Previous Meeting's Official Proceedings and Synopsis Approval
2. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; ELAN Financial Services \$3,330.03; MN Human Services \$20,955.00; 6 less than \$2,000 total \$2,821.47. Final Total: \$27,106.50.

3. SILS Contracts

4. Staffing Report

M/Borchert, S/Veerkamp, to approve said Consent Agenda items; carried.

M/Berg, S/Veerkamp, to approve Resolution No. 2026-18, the MnDOT 2027 Transit budget and bus purchase; carried 5-0.

M/Veerkamp, S/Borchert, to approve the OTAT (Office of Transit and Active Transportation) approved procurement policy; carried.

M/Braun, S/Borchert, to approve a new FT transit bus driver position, replacing the postings for the two other positions (over 30 hours and under 29 hours); carried.

M/Borchert, S/Veerkamp, to approve the Brown Co. Statewide Affordable Housing Aid RFP and Agreement; carried.

M/Berg, S/Windschitl, to approve the inclusion of one (1) FTE Family Based Provider position as part of the preliminary 2027 budget; carried 3-2, with Borchert and Braun dissenting.

M/Veerkamp, S/Berg, to accept and order file the Human Services monthly update report; carried.

M/Berg, S/Veerkamp, to set bid letting date for the CSAH 17 Reconstruction Project in Comfrey for July 29, 2026, at 10:00 AM to be opened electronically via BidVAULT at the HWY Dept, 1901 N. Jefferson St, New Ulm, MN 56073; carried.

M/Braun, S/Veerkamp, to approve the CD 44 tile outlet cleanout project to Precision Farm Drainage for the amount of \$4,880.00; carried. Other bids received.

M/Berg, S/Windschitl, to approve Resolution No. 2026-17, participation in the Performance Measures Program and actual results of the 2026 Performance Measures Report; carried.

M/Borchert, and was seconded by Braun, to approve Brown Co. Public Health (PH) to apply for the Healthy Housing Grant 2026-2029 through the Minnesota Department of Health (MDH), in the amount of \$120,000 for 3 years or a total of \$40,000 per year for 3 years; carried.

M/Veerkamp, S/Borchert, to approve Brown Co. PH to apply for the Private Well Testing Grant opportunity in the amount of \$28,980 through the MDH; carried.

M/Borchert, S/Berg, to approve and adopt Ordinance No. 2026-2, the Brown Co. Comprehensive Land Use Plan; carried.

M/Berg, S/Veerkamp, to accept and order file the May 2026 Budget Report (Modified Accrual and Unaudited) which reflects activity at 41.7% of the budget year as follows: revenues of \$8,638,086 or 18.1%, and expenditures of \$16,442,916 or 34.5%; and the May 2026 Supplemental Budget Report noting revenues of \$756,303 or 32.8% and expenditures of \$661,710 or 26.8% of annual budget activity; carried.

Borchert reported on the Region 9 report; Berg reported on the Drainage committee meeting (mtg), JD 36 mtg; Windschitl reported on the Health Insurance report, Safety committee mtg; Braun reported on the MNGO mtg; and Veerkamp reported on the Drainage committee mtg, Ag Society mtg.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:58 AM.

This is a synopsis of the Brown County Board of Commissioners Meeting. Official Minutes are available on the County website: www.browncountymn.gov.