

April 21, 2026

At 9:00 AM, on Tuesday, April 21, 2026, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: ALPHA WIRELESS COMMUNICATIONS \$3,743.00; American Engineering Testing \$21,495.00; APEX SOFTWARE \$4,000.00; BEHREND/SMITH \$2,544.50; Consolidated Correctional Foodservice \$11,910.42; Guardian Fleet Safety \$17,223.38; I & S Group Inc \$4,010.00; Master's Touch LLC/The \$8,414.91; MN Counties Computer Cooperative 12,168.75; MN DEPT OF TRANSPORTATION \$12,388.86; New Ulm Junior Baseball Association \$4,880.93; PHYSICIANS GROUP OF NEW ULM LTD \$2,000.00; Powerplan Oib \$4,557.80; Prairie Lakes Youth Programs \$4,400.00; R.D. Partners, Inc \$4,896.40; River Bend Leasing \$2,312.52; SHI INTERNATIONAL CORP \$6,003.65; Smith & Johnson \$12,000.00; University Of Minnesota \$33,775.00; VIKING AUTOMATIC SPRINKLER CO. \$4,350.00; 104 payments less than \$2,000 total \$33,352.38. Final Total: \$213,321.33.

5. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Bill-Hunt Funeral Chapel \$3,600.00; Brown Co Human Services \$9,817.61; Brown Co Probation Dept \$7,500.00; Brown Co Public Health Nursing \$3,000.00; Confidential Client \$2,273.70; Confidential Client \$2,077.56; Confidential Client \$2,393.82; Express Services Inc. \$2,353.94; MN Counties Computer Cooperative \$2,000; MN Counties Intergovernmental Trust \$10,000; MN Dept of Transportation \$3,888.36; MN Human Services \$36,965.46; MN Valley Funeral Home \$6,256.25; Pomp's Tire Service Inc \$6,909.92; Pro Kinship for Kids \$2,275.00; Saw Works Construction \$2,477.75; Southern MN Crisis Nursery \$8,750.00; Sturm Funeral Home \$2,046.07; Superior Mobility \$5,902.48; US Postal Service \$10,000.00; 160 less than \$2,000 total \$56,836.67. Final Total: \$187,324.59.

6. County Road/Street Closure Request

7. Staffing Report

A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

New Business

8. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to authorize the posting of a second part-time license bureau technician up to 29 hours/week, with coverage structured to remain within the approved budget. This motion duly carried.

9. Kelly Hotovec, Auditor-Treasurer, and Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
CD 44	25-071	1	Albin	17	Blowout	\$665.00

This motion duly carried.

10. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Braun, to approve the dismissal of the quote to bore the replacement tile under CSAH 5 on the CD16-CSAH 5 and to obtain a bid proposal to open-cut the replacement tile through CSAH 5. This motion duly carried.

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11. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to approve the purchase of a Marathon 270 EP Melter (Crack Filler) from Midstates Equipment & Supply in the amount \$96,500.00 due to large capacity kettle and opening, increased mechanical components, hose length, wand height, and 2-year warranty; and declare existing Melter, Unit 44, excess and list on MinnBid. This motion carried on a roll-call vote of 5-0. Quotes received:

MidStates Equipment and Supply

Equipment Model & Spec.	Total Price
2026 Marathon Kera 270 EP Melter; 270 gallons, Flashing Arrow Board, 2-yr warranty	\$96,500.00 (On-hand)
2026 Marathon Kera 270 EP Melter; 270 gallons, Flashing Arrow Board, 2-yr warranty	\$103,558.50 (State Contract)
2026 Cimline M2 Melter; 230 gallons, Flashing Arrow Board, 1-yr warranty	\$85,952.00 (State Contract)

12. Jason Seidl, County Sheriff, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept and order file the Sheriff's Office March Monthly Report of Activity. This motion duly carried.

13. Shawn Stoermann, Emergency Manager, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve and sign the 2026 Upgrade Contract and the 2027-2029 3-Year Contract with Everbridge for internal messaging and external emergency mass notification alert systems. This motion duly carried.

14. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to accept and order file Quarter 1 2026 Public Health Update. This motion duly carried.

15. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve the paid Public Health Summer Temporary Position to support community initiatives throughout the summer utilizing CDC Infrastructure Funds. This motion duly carried.

Break

16. Planning Commission Recommendations:

Robert Santaella, Planning and Zoning Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Interim Use Permit (IUP) application APP-I-0026 filed by Loren Hoffman of Home Farm Partnership on the property owned by Home Farm Partnership described as Sublot B of Lot 3 of Lot X of the SE 1/4, Section 34, Township 110 North, Range 32 West, Home Township, Brown County, Minnesota. Application for an IUP is to allow the use of the property as a gravel mine, to include gravel extraction, screening, processing and to allow a hot mix plant, all located in the A-1 Agricultural Protection Zoning District with the following conditions:

1. The Owner/Operator must comply with all applicable Federal, State, and County statutes, rules, and ordinances. Obtain and keep in good standing all required permits and shall submit copies of like to Brown County Planning and Zoning Office.
2. Owner/operator must provide adequate noise and dust control.
3. The IUP is effective for a period of three (3) years from the date of issuance. If there is a change in ownership of this site, at any time, the new owner must apply for a new IUP.

This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve IUP application APP-I-0027 filed by Leon Kral on the property owned by Leon & Renee Kral described as N 1/2 of the SE 1/4, Section 17, Township 109 North, Range 32 West, Stark Township, Brown County, Minnesota. Application for an IUP is to allow the use of a gravel mine, including gravel extraction, screening, processing and hot-mix plant, all located in the A-1 Agricultural Protection Zoning District with the following conditions:

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1. The Owner/Operator must comply with all applicable Federal, State, and County statutes, rules, and ordinances. Obtain and keep in good standing all required permits and shall submit copies of like to Brown County Planning and Zoning Office.
2. Owner/operator must provide adequate noise and dust control.
3. The IUP is effective for a period of three (3) years from the date of issuance. If there is a change in ownership of this site, at any time, the new owner must apply for a new IUP.

This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve IUP application APP-I-0028 filed by Jeremy Seifert on the property owned by Jeremy R Seifert described as the NW 1/4 of the NW 1/4 and the W 1/2 of the SW 1/4 of the NW 1/4 & Sublot E of the NE 1/4 of the NW 1/4, Section 4, Township 109 North, Range 31 West, Milford Township, Brown County, Minnesota. Application for an IUP is to allow the use of a gravel mine, including gravel extraction, screening, and processing, all located in the A-1 Agricultural Protection Zoning District with the following conditions:

1. The Owner/Operator must comply with all applicable Federal, State, and County statutes, rules, and ordinances. Obtain and keep in good standing all required permits and shall submit copies of like to Brown County Planning and Zoning Office.
2. Owner/operator must provide adequate noise and dust control.
3. The IUP is effective for a period of three (3) years from the date of issuance. If there is a change in ownership of this site, at any time, the new owner must apply for a new IUP.

This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to approve Preliminary Plat Application APP-P-0175 filed by Greg Bartz on the property owned by Beverly Bartz ETAL known as Bartz Subdivision Lot 1, Block 1 (59.52 acres), Lot 2, Block 1 (17.39 acres) described as Lot A, of GL 4, Lot A of GL 5, Lot Y of Lakebed Lot, Section 19, Township 110 North, Range 32 West, Home Township, Brown County, Minnesota. Application is to split the parcel into two parcels. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve Preliminary Plat Application APP-P-0176 filed by Dylan Jackson on the property owned by Jeffrey Bussler known as Jackson Subdivision Lot 1, Block 1, (6.76 acres) described as Lots 7, 10, 11, 12 of the SE 1/4, except .60 acres in the SE corner of Lot 14, all in Section 26, Township 111 North, 32 Range West, Home Township, Brown County, Minnesota. Application is to split building site from tillable. This motion carried on a roll-call vote of 5-0.

17. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file the Q1 2026 Budget Report (Modified Accrual and Unaudited) which reflects activity at 25% of the budget year as follows: expenditures of \$10,547,641 or 22.1%, and revenues of \$5,783,950 or 12.1%; and the Q1 2026 Supplemental Budget Report noting expenditures of \$329,333 or 13.3% and revenues of \$411,846 or 17.9% of annual budget activity. This motion duly carried.

Closed Session

18. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to convene into closed session as permitted by Minnesota Statute § 13D.05, subd. 2 to consider Social Services Payments. This motion duly carried.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to authorize payment of Social Services claims in the amount of \$203,731.87. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr \$13,603.43; Counseling Services of S. MN Inc \$2,150.00; EON Inc \$2,358.48; Gerard Nexus Inc \$47,735.02; Confidential Client \$2,200.50; Hudson/Michael & Lyndi \$3,305.71; LSSMN \$6,049.99; Lutheran Social Services of MN \$4,809.50; MN Valley Action Council \$24,060.32; MRCI Inc \$4,335.23; Nexus - Mille Lacs Family Healing \$21,909.68; Perala/Samantha Jo \$2,852.00; Prairie Lakes Youth Programs \$17,050.00; Scott County Treasurer \$26,147.00; SHI International Corp \$3,593.71; Wings Guardianship Services \$9,961.30; Woodland Center \$11,610.00; 40 payments less than \$2,000 total \$31,957.17. Final Total: \$235,689.04. This motion duly carried.

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A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to cease closed session and reconvene the open session. This motion duly carried.

Other Business

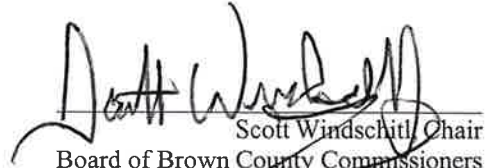
19. Correspondence: Southern Minnesota Initiative Foundation Letter and 04/02/2026 Highway Committee Minutes attached to Agenda Packet.

20. Commissioner Committee Reports: Commissioner Borchert reported on the Family Resource meeting, Ag Society meeting, and the MVAC meeting; Commissioner Berg reported on the Highway committee meeting, and JD 48 meeting; Commissioner Windschitl reported on the Highway committee meeting, Safety committee meeting, and BCHS meeting; Commissioner Braun reported on Award nominations, Mulligan/Woodlake meeting, Soil & Water meeting, Hazard Mitigation meeting, and Family Resource Center meeting; and Commissioner Veerkamp reported on the Mulligan/Woodlake meeting and Ag Society meeting.

21. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:29 PM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:



Sam Hansen
Brown County Administrator
Brown County, Minnesota