

February 24, 2026

At 9:00 AM, on Tuesday, February 24, 2026, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieske and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to accept the printed agenda along with the following addenda: Redwood & Brown Joint Ditch No. 5 Bond Agreement. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Elan Financial Service \$4,713.30; Verizon Wireless (Fam Ser) \$2,845.29; 15 less than \$2,000 for a total of \$6,782.83. Final Total: \$14,341.42.

5. 2025 Tax-Forfeited Properties

6. Staffing Report

7. Redwood & Brown Joint Ditch No. 5 Bond Agreement

A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

New Business

8. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve purchase of a 2026 GMC AWD Terrain from Jensen Motors and trade-in the 2016 Ford Fusion for the value of \$500 with an estimated purchase price totaling \$32,642 for taxes, titles and fees. This motion carried on a roll-call vote of 5-0.

9. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to approve purchase of Service Agreement with Presbyterian Family Foundation (PFF) for Guardianship Services due in part to the anticipated 2026 closure of Wings Guardianship Services. This motion duly carried.

10. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept and order file the 2025 Brown County Child Protective Services Annual Report. This motion duly carried.

11. A motion was offered by Commissioner Braun, and was seconded by Commissioner Windschitl, to accept and order file the Human Services Monthly Update Report. This motion duly carried.

12. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Braun, to accept by Resolution 2026-10 requesting Redwood County to issue Bonds pursuant to certain parameters for our joint share in the improvement costs and repairs for Joint Ditch No. 5, and designate the County Board Chair and Administrator to serve on the Pricing Committee. This motion carried on a roll-call vote of 5-0.

13. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to award the contract for seal coat oil to Jebro, Inc. with a low bid of \$593.37 per ton. This motion duly carried.

Other bids received; unit pricing per ton of oil and total cost (excluding sales tax), calculated based on an estimated 894 tons needed to seal approximately 54 miles.

Bidder:	\$/Ton:	Total:
Jebro, Inc.	\$593.37	\$530,472.78
Henry G. Meigs, LLC.	\$602.19	\$538,357.86
** Flint Hills Resources, LP.	---	---

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**** Did not fulfill complete bidding requirements.**

14. Mary Priebe, HR Director, and Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve the change of the License Bureau Assistant Supervisor position to a Lead position to remain at a Grade 6 with no impact on the budget. This motion duly carried.

15. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Braun, to accept and order file the January 2026 Budget Report (Modified Accrual and Unaudited) which reflects activity at 8.3% of the budget year as follows: revenues of \$1,041,839 or 2.2%, and expenditures of \$3,761,295 or 7.9%; and the January 2026 Supplemental Budget Report noting revenues of \$113,069 or 4.9% and expenditures of \$63,344 or 2.6% of annual budget activity. This motion duly carried.

Break

Other Business

16. Commissioner Committee Reports: Commissioner Borchert reported on the MVAC meeting; Commissioner Berg reported on an AMC Drainage webinar; Commissioner Windschitl reported on the Wellness meeting; Commissioner Braun reported on the Wellness meeting; and Commissioner Veerkamp reported on the Ag Society meeting.

17. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:34 AM.

Notice

Building Committee Meeting following the Board Meeting.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota

Resolution No 2026-10
Brown County Resolution

**APPROVING GENERAL OBLIGATION DITCH BONDS, SERIES 2026A TO BE
ISSUED BY REDWOOD COUNTY, MINNESOTA**

The following Resolution was offered by Commissioner Veerkamp and moved for adoption at a regular board meeting held on February 24, 2026, at the Brown County Courthouse, New Ulm, MN:

- A. **WHEREAS**, Redwood County and Brown County jointly share in the improvement costs and repairs for Joint Ditch No. 5 pursuant to a Joint Ditch No. 5 Bond Agreement, between Brown County and Redwood County (the “Joint Financing Agreement”) which Brown County hereby approves and authorizes Redwood County to issue general obligation ditch bonds to finance Brown County’s share of the improvement costs and repairs for Joint Ditch No. 5 (the “Project”), with repayment from Brown County from special assessments levied and collected within Brown County from Joint Ditch No. 5; and
- B. **WHEREAS**, Redwood County proposes to issue its General Obligation Ditch Bonds, Series 2026A (together with obligations issued in the future to refund such bonds, the “Bonds”) to finance the Project pursuant to Minnesota Statutes, Chapters 103E and 475, as amended (collectively the “Act”); and
- C. **WHEREAS**, this Resolution memorializes and certifies Brown County’s obligation to pay a portion of the debt service on the Bonds in accordance with the Joint Financing Agreement (the “Brown County Portion”) and to provide a general obligation pledge to such repayment; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners (the “Board”) of Brown County, Minnesota (“Brown County”), as follows:

- 1. **Brown County Portion.** In accordance with the Joint Financing Agreement, this Board finds it is necessary and expedient to the sound financial management of Brown County to execute the Joint Financing Agreement and to pay the Brown County Portion of the Bonds. This Board understands and acknowledges that debt service on the Brown County Portion will always be payable by Brown County in accordance with the Joint Financing Agreement and this resolution.
- 2. **Pricing Committee.** The Board hereby establishes a pricing committee to finalize the debt service schedule for the Brown County Portion comprised of the County Auditor-Treasurer and the Chair of the Board (the “Pricing Committee”). In accordance with the Joint Financing Agreement, the Pricing Committee is authorized and directed, upon satisfaction of the conditions for the issuance of the Bonds by Redwood County, to confirm the final schedule of principal and interest payments for the Brown County Portion of the Bonds provided that (i) such share shall not exceed the principal amount of \$835,000 and shall mature on February 1, 2046; (ii) the closing of the Bonds is not later than 180 days from the date hereof; (iii) the true interest cost set forth in the Joint Financing Agreement; and (iv) the final schedule of principal and interest payments for the Brown County Portion of the Bonds is set forth in a Pricing Certificate executed by the Pricing Committee (the “Pricing Certificate”).
- 3. **Pricing Certificate.** Brown County hereby approves the sale of the Bonds including the Brown County Portion, at the price, par bond principal amount, maturity schedule, and rates to be

determined Redwood County. The Pricing Committee is authorized in its discretion, upon satisfaction of the conditions for the issuance of the Bonds under the Act and this Resolution to certify the payments of the Brown County Portion. The Pricing Committee will execute a Pricing Certificate in substantially the form attached as **Exhibit A** hereto.

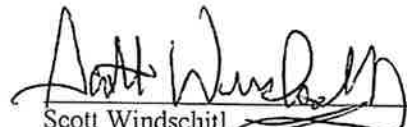
4. Levy of Assessments. Brown County will cause the assessments for the Project (the "Assessments") to be promptly levied so that the first installment will be collectible not later than 2026. Brown County will take all steps necessary to assure prompt collection, and the levy of the Assessments is hereby authorized. The County will cause all further actions and proceedings relative to the making and financing of the Project financed hereby to be taken with due diligence that are required for the construction of the Project financed wholly or partly from the proceeds of the Brown County Portion, and for the final and valid levy of Assessments and the appropriation of any other funds needed to pay the Brown County Portion and interest thereon when due. In the event of any current or anticipated deficiency in the Assessments to pay debt service on the Brown County Portion the Board will levy ad valorem taxes in the amount of said current or anticipated deficiency.
5. General Obligation. To reimburse Redwood County for the payment of principal and interest on the Brown County Portion of the Bonds in accordance with the Joint Powers Agreement and this Resolution, Brown County hereby irrevocably pledges the full faith and credit and taxing powers of Brown County. If the Brown County Assessments are ever insufficient to pay all principal and interest then due on the Brown County Portion payable therefrom, the deficiency will be promptly paid out of monies in the general fund of Brown County which are available for such purpose, and such general fund may be reimbursed with or without interest from the Brown County Assessments when balance is available therein.
6. No Tax Levy. It is hereby determined that the estimated collections of assessments levied by Brown County will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Brown County Portion and no tax levy is necessary for the Brown County Portion.
7. Registration of Resolution. Brown County is directed to file a certified copy of this resolution with the Pricing Certificate with the County Auditor of Brown County and to obtain the certificate required by Minnesota Statutes, Section 475.63.
8. Joint Financing Agreement.
 - (a) The Board of Commissioners hereby approves the Joint Financing Agreement in substantially the form presented to the Board of Commissioners, together with any related documents necessary in connection therewith, including without limitation, all documents, exhibits, certifications, or consents referenced in or attached to the Joint Financing Agreement, including without limitation the quit claim deed and any documents required by the title company relating to the conveyance of property (the "Documents").
 - (b) The Board of Commissioners hereby authorizes the Chair and the County Administrator, in their discretion and at such time, if any, as they may deem appropriate, to execute the Documents on behalf of Brown County, and to carry out, on behalf of Brown County, Brown County's obligations thereunder when all conditions precedent thereto have been satisfied. The Documents shall be in substantially the form on file with Brown County and the approval hereby given to the Documents includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by legal counsel to Brown County and by the officers authorized herein to

execute said documents prior to their execution; and said officers are hereby authorized to approve said changes on behalf of Brown County. The execution of any instrument by the appropriate officers of Brown County herein authorized shall be conclusive evidence of the approval of such document in accordance with the terms hereof. This resolution shall not constitute an offer and the Documents shall not be effective until the date of execution thereof as provided herein.

- (c) In the event of absence or disability of the officers, any of the documents authorized by this resolution to be executed may be executed without further act or authorization of the Board of Commissioners by any duly designated acting official, or by such other officer or officers of the Board of Commissioners as, in the opinion of Brown County Attorney, may act in their behalf. Upon execution and delivery of the Documents, the officers and employees of the Board of Commissioners are hereby authorized and directed to take or cause to be taken such actions as may be necessary on behalf of the Board of Commissioners to implement the Documents, when all conditions precedent thereto have been satisfied.
- (d) Brown County hereby affirms its obligations under the Joint Financing Agreement, to pay its proportionate share of the debt service on the Bonds and to levy taxes pursuant to its general obligation pledge in the event assessments are not sufficient to pay the Brown County Portion.

Seconded by Commissioner Braun and the same being put to a vote was duly carried.
This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0.
Dated this 24th day of February 2026.


Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 17th day of February, 2026, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 17th day of February 2026.


Sam Hansen
County Administrator

EXHIBIT A

FORM OF PRICING CERTIFICATE

REDWOOD COUNTY, MINNESOTA
GENERAL OBLIGATION DITCH BONDS, SERIES 2026A
BROWN COUNTY PORTION
PRICING CERTIFICATE

April 6, 2026

Pursuant to a resolution adopted by Brown County, Minnesota ("Brown County") on February 24, 2026 (the "Resolution"), relating to the General Obligation Ditch Bonds (the "Bonds"), Brown County delegated to a Pricing Committee consisting of the County Chair and County Administrator the authority to confirm the final schedule of principal and interest payments for the Brown County Portion of the Bonds (as defined in the Resolution) provided that (i) such share shall not exceed the principal amount of \$835,000 and shall mature on February 1, 2046; (ii) the closing of the Bonds is not later than 180 days from the date hereof; (iii) the true interest cost of the Bonds does not to exceed the amount set forth in the Joint Financing Agreement; (iv) the final schedule of principal and interest payments for the Brown County Portion of the Bonds is set forth in a Pricing Certificate executed by the Pricing Committee (the "Pricing Certificate").

1. Principal Amount of Bonds. The aggregate principal amount of the Brown County Portion is \$ _____ which does not exceed \$835,000 as authorized by the Resolution.
2. Interest Rates and Maturities. The true interest cost of the Brown County Portion is _____%. The Brown County Portion shall bear interest at the rates per annum set forth below and shall mature on February 1 in the years and in the amounts and shall bear interest at the rates set forth below with a final maturity date not later than February 1, 2046, as authorized by the Resolution. The debt service schedule for the Brown County Portion is attached hereto as Exhibit A.

Maturity Year	Amount	Interest Rate	Maturity Year	Amount	Interest Rate
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3. No Tax Levy. In accordance with Section 6 of the Resolution, no tax levy is required for the repayment of the Brown County Portion.

BROWN COUNTY, MINNESOTA

Sam Hansen
County Administrator

Scott Windschitl
Chairman