

September 17, 2024

At 9:00 AM, on Tuesday, September 17, 2024, the Brown County Board of Commissioners met in in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Agenda Review

1. Chairman Veerkamp convened the Regular Meeting at 9:00 AM. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept the printed agenda. This motion carried unanimously.

Consent Agenda Review

2. Previous Meeting's Official Proceedings and Synopsis Approval

3. General Government Claims

In accordance with MS 375.12, the following claims exceeding \$2,000 are: ALPHA WIRELESS COMMUNICATIONS \$2,427.65, Brown Lyon Redwood Drug Task Force \$24,999.00, CLIFTON LARSON ALLEN LLP \$31,570.00, DDA Human Resources, Inc \$14,250.00, ERICKSON ENGINEERING CO LLC \$2,502.00, MN CORRECTIONS ASSN \$2,600.00, Mn Dept Of Agriculture \$10,740.00, NORTHLAND BUSINESS SYSTEMS \$4,435.82, PETROCHOICE LUBRICATION SOLUTIONS \$3,210.45, PHYSICIANS GROUP OF NEW ULM LTD \$2,000.00, River Bend-Kemske Business Products \$3,371.43, Sanofi Pasteur Inc \$9,837.35, Trane U.S. Inc \$4,079.75, TYLER TECHNOLOGIES INC \$8,357.00, Zarnoth Brush Works Inc \$2,220.00; 85 payments less than \$2,000 total \$26,751.61. Final Total: \$153,352.06.

4. Families First Collaborative Grant Application

5. Staffing Report

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve said Consent Agenda items. This motion carried unanimously.

New Business

6. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve and authorize the Auditor-Treasurer to sign the Estimate for the purchase of three (3) Poll Pad packages and two (2) Cradlepoint 200 hot spots from KNOWiNK at a cost of \$6,085.00. This motion carried unanimously.

7. Jason Seidl, County Sheriff, met with the County Board. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to accept and order file the August Monthly Report of Activity. This motion carried unanimously.

8. Erin Schwab, Health Educator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve Opioid Settlement Grant Recipient, Brown County Human Services, based on recommendations from the Opioid Settlement Advisory Council and approve the Health Educator/Planner's signature for the Grant Award Agreement. This motion carried unanimously.

9. Taylor Rueckert, IT Sr. Network & Systems Administrator, met with the County Board. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Borchert, to approve the purchase of Splunk, a network logging software as a tool used to monitor County and Law Enforcement Center network events and/or activity and to be in compliance with FBI/BCA security mandates effective 10/01/2024 at the cost of \$12,990 per year as a part of a three-year price lock plus a one-time implementation fee of \$4,990. This motion carried unanimously.

10. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Borchert, to approve the purchase of the new data storage that will house County data at the cost of \$32,600. This motion carried unanimously.

11. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to establish the 2025 proposed tax levy for certification to the County Auditor-Treasurer in the amount of \$17,978,725 which represents a 8.99% increase over the total 2024 certified levy and is based on a draft county budget of \$45,900,282. This motion carried on a roll-call vote of 3-2. Commissioner Borchert and Commissioner Veerkamp dissenting.

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12. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to schedule a public meeting on the proposed 2025 County budget and levy for 6:00 PM on Tuesday, December 3, 2024, in the District Courtroom located on the 3rd floor of the Brown County Courthouse and revise the start time of the December 3, 2024, regular County Board meeting to 4:30 PM. This motion carried unanimously.

13. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to authorize the receipt and distribution of the 2024 Minnesota Counties Intergovernmental Trust (MCIT) dividend in the amount of \$25,100 to the General Revenue Fund (01-149.5845) and \$5,686 to the Human Services Fund (various accounts). This motion carried unanimously.

14. Wayne Stevens, Engineer, and Andrew Lang, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve by Resolution No. 2024-25 the TH 71 for CSAH 2 and CSAH 21 Detour Agreement with Kraemer North America, LLC and authorize signature of the Agreement. This motion carried on a roll-call vote of 5-0.

15. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to authorize the ordering of a tandem cab and chassis from Truck Center Companies in the amount of \$143,364.26, which includes a trade in for a 2024 International Tandem Truck (Unit 110) in the amount of \$25,000 and snowplow truck equipment from Towmaster for \$187,179.00 for a total of \$330,543.26. This motion carried unanimously.

16. A motion was offered by Commissioner Windschitl, and was seconded by Commissioner Berg, to approve Sir Lines-A-Lot quote in the amount of \$4,373.00 to stripe the improved radius at TH 14/CSAH 16, the parking lines on the seal coated CSAH 35 (First Avenue) in Sleepy Eye and the cross-hatching on the seal coated CSAH 13 (North Highland) in New Ulm. This motion carried unanimously.

Break

17. Planning Commission Recommendations:

Amanda Lang, Assistant Zoning Administrator, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve preliminary plat application APP-P-0159 filed by Roger Wilfahrt on the property owned by Roger & Julie A Wilfahrt known as Wilfahrt 2nd Subdivision Lot 1 (2.50 acres), Lot 2 (2.50 acres), Lot 3 (3.77 acres) described as Wilfahrt 1st Subdivision, Section 12, Township 109 North, Range 30 West, Cottonwood Township, Brown County, Minnesota. Application is to replat Wilfahrt 1st Subdivision into 3 lots, all located in the A-1 Agricultural Protection Zoning District. This motion carried on a roll-call vote of 5-0.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve Conditional Use Permit Application filed by Kevin Jeurissen on the property owned by Kevin Jeurissen described as Lot 1, Block 1, Otsea Acres, Section 36, Township 108 North, Range 32 West, Albin Township, Brown County, Minnesota. Application for a Conditional Use Permit is to allow use of the site for a sawmill and woodshop operation all located in the A-1 Agricultural Protection Zoning District. This motion carried roll-call vote of 5-0.

18. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve payment of claims in the amount of \$118,365.43. In accordance with MS 375.12 the following claims exceed \$2,000; Brown Co Public Health Nursing \$2,650.00; Cremation Society of Minnesota-St Paul \$2,906.00; Confidential Client \$2,026.96; Menards \$2,296.00; Mikes Collision & Tire \$2,138.34; Mn Human Services \$24,587.32; North Central International Inc. \$3,770.58; Pro Kinship for Kids \$2,200.00; Quadient Inc \$8,840.00; Confidential Client \$8,774.24; Superior Mobility \$3,734.34; 141 payments less than \$2,000 total \$54,441.65. Final total is \$118,365.43. This motion carried unanimously.

Closed Session

19. A motion was offered by Braun, and was seconded by Berg, to convene into closed session to consider Social Services Payments. This motion carried unanimously.

A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to authorize payment of Social Services claims in the amount of \$204,407.08. In accordance with MS 375.12, the following claims exceed \$2,000: Brown Co Evaluation Ctr \$11,881.54; Dept of Human Services BHF \$2,812.89; Dept of Human Services AR Unit \$12,526.00; DHS – MSOP \$23,758.40; DHS St Peter RTC – 472 \$3,289.10; Fay/Peter & Shannon \$3,587.63; Gerard Nexus Inc \$20,166.45; Gleason/Courtney A \$3,837.49; Greater MN Family Services \$2,484.00; Habilitative Services Inc SILS \$2,442.60; LSSMN \$7,316.64; MBW Company SILS Program \$2,142.45; MRCI INC \$5,483.00; Confidential Client \$2,762.10; Nexus - Mille Lacs Family Healing \$27,933.79;

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Oconomowoc Developmental Training Ctr WI \$16,298.25; Peralá/Samantha Jo \$2,833.40; Prairie Lakes Youth Programs \$15,884.00; Southern Mn Independent Living \$2,039.75; Spurgin/Gerane \$2,776.29; Confidential Client \$2,116.62; Village Ranch Inc \$6,853.56; Wings Guardianship Services \$2,215.10; 39 payments less than \$2,000 total \$20,966.03. Final Total: \$204,407.08. This motion carried unanimously.

A motion was offered by Berg, and was seconded by Windschitl, to cease closed session and reconvene the open session. This motion carried unanimously.

Other Business

20. Commissioner Committee Reports: Commissioner Borchert reported on the MRCI Exec meeting, the BC Eval Center meeting, the Nursing Home Task Force, the Joint Powers meeting, and the MVAC meeting; Commissioner Berg reported on the P&Z meeting, Public Health meeting, BCEDP meeting, and Opioid meeting; Commissioner Windschitl reported on the Enterprise North meeting; Commissioner Braun reported on the BC S&W meeting and the AMC Fall Policy conference; Commissioner Veerkamp reported on the BCEDP meeting, MRC meeting, Disaster Assistance meeting, and Park meeting.

Awards Presentation

22. Chairman Veerkamp declared a recess at 10:55 AM to recognize the Medal of Valor and Medal of Merit Recipients in Courtroom #305.

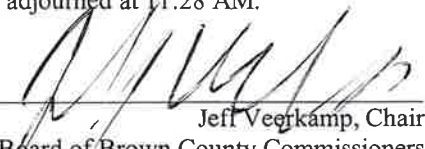
The Brown County Sheriff's Office presented medals to those that were involved in the capture of Algona Police Officer Kevin Cram's killer on September 13, 2023, in rural Brown County, Minnesota. The Brown County Sheriff's Office medals recipients include: Brown County Sheriff's Office Deputy Jason Fairbairn – Medal of Valor; Brown County Sheriff's Office Deputy Justin Robertson – Medal of Valor; Sleepy Eye Police Officer Taylor Bolinger – Medal of Valor; Sleepy Eye Police Officer Peter McGarry – Medal of Valor; Minnesota State Patrol Trooper Valerie Hauser – Medal of Valor; and Brown County Sheriff's Office Dispatcher Julie Hellendrung – Medal of Merit.

Chairman Veerkamp reconvened the meeting at 11:18 AM in the Board of Commissioners Room #204.

21. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 11:28 AM.



Jeff Veerkamp, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:



Sam Hansen
Brown County Administrator
Brown County, Minnesota