

January 27, 2026

At 9:00 AM, on Tuesday, January 27, 2026, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieseke and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Confidential Client \$3,677.14; Verizon Wireless \$2,865.76; Two less than \$2,000 total \$623.34. Final Total: \$7,166.24.

5. 2026 Medication Management Contract

6. Delinquent Property Tax Report

7. Staffing Report

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to approve said Consent Agenda items. This motion duly carried.

New Business

10. Laura Whittington, Office Service Supervisor, and Stephanie Lingle, Office Support Specialist, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the 2025 Holiday Program Wrap Up report. This motion duly carried.

11. Annie Braun, Social Services Supervisor, and Mark Bullen, Housing Resources Specialist, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept and order file the annual Housing Program Overview. This motion duly carried.

8. Patrick LaCourse, Heartland Express Manager, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to authorize placement of a propane (auto gas) tank at the Brown County Highway Department yard as part of OTAT (MnDOT) No-Lo grant. This motion duly carried.

9. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve High Level bus purchase from United Bus Sales in the amount of \$169,740.25 with OTAT (MnDOT) to cover 80% of the cost and Brown County Heartland Express to utilize reserve funds for the remaining 20%, totaling \$33,948.05. This motion carried on a roll-call vote of 5-0. Other bids were received from North Central Bus Sales in the amount of \$171,919.00 and from Turtle Top from ABC Bus Sales in the amount of \$ \$170,581.75.

12. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the Human Services Monthly Update Report. This motion duly carried.

13. Jason Seidl, County Sheriff, and Andrew Konechne, Chief Deputy, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve purchase of (3) 2026 Chevrolet Tahoe PPV for Sheriff's Office Patrol in the amount of \$53,647.76 per unit and declare (3) Chevrolet Tahoe's (2019, 2020, 2021) as excess property to be sold. This motion carried on a roll-call vote of 5-0.

Break

14. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve the implementation of the electronic bidding platform bidVAULT through R/T Vision for highway construction projects, including a \$35 fee for each bidder and no fee for the project owner to post bid. This motion duly carried.

15. Kelly Hotovec, Auditor-Treasurer, met with the County Board. A motion was offered by Commissioner Berg,

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and was seconded by Commissioner Veerkamp, to appoint Commissioner Borchert and Commissioner Windschitl to the County Canvassing Board effective through December 31, 2026, pursuant to Minnesota State Statute 204C.31, to perform the role of canvassing, or reviewing, election returns that have been delivered to the County. This motion duly carried.

16. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to accept by Resolution No. 2026-8 establishing a Ballot Board for Absentee Ballots and a County Ballot Board for Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) Ballots and authorizing Auditor-Treasurer to implement the boards as provided in Minnesota Election Law. This motion carried on a roll-call vote of 5-0.

Other Business

17. Commissioner Committee Reports: Commissioner Borchert reported on the MVAC meeting; Commissioner Windschitl reported on MCIT Open meeting law webinar; Commissioner Braun reported on the RAC meeting; and Commissioner Veerkamp reported on the RMEB meeting.

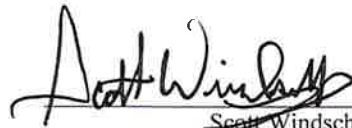
18. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:58 AM.

Notice

County Board Workshop regarding MMAAFPCWDA following the Board Meeting.



Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota

**Resolution No 2026-8
Brown County Resolution**

Establishing Absentee Ballot Board and County UOCAVA Ballot Board

The following Resolution was offered by Commissioner Braun and moved for adoption at a regular board meeting held on January 27, 2026, at the Brown County Courthouse, New Ulm, MN:

WHEREAS, Brown County is required by Minnesota Statutes chapter 203B.121 to establish an Absentee Ballot Board effective upon approval; and

WHEREAS, the Brown County Auditor as the County's Election Official is required by Minnesota Statutes chapter 203B.23 to establish a County UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Ballot Board effective upon approval; and

WHEREAS, this authorization will bring uniformity in the processing of accepting or rejecting returned absentee and UOCAVA ballots in Brown County; and

THEREFORE, BE IT RESOLVED THAT, the Brown County Board of Commissioners hereby authorizes Brown County Auditor-Treasurer department to implement an Absentee Ballot Board that would consist of a sufficient number of trained and qualified election judges, trained temporary election staff, and trained deputy county auditor staff to perform the required tasks as provided in Minnesota Election Law.

THEREFORE, BE IT RESOLVED THAT, the Brown County Board of Commissioners hereby directs the Brown County Auditor as the County's Election Official to establish a County UOCAVA Ballot Board that would consist of a sufficient number of trained and qualified election judges, trained temporary election staff, and trained deputy county auditor staff to perform the required tasks as provided in Minnesota Election Law.

Seconded by Commissioner Borchert and the same being put to a vote was duly carried.
This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0.
Dated this 27th day of January 2026.


Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 27th day of January, 2026, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 27th day of January 2026.


Sam Hansen
County Administrator