

December 23, 2025

At 9:00 AM, on Tuesday, December 23, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieseke and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; ELAN Financial Services \$6,206.67; Full Service Electric Inc \$5,875.00; Verizon Wireless \$2,865.76; Sixteen less than \$2,000 total \$6,733.75. Final Total: \$21,681.18.

5. 2026 Family Group Decision Making Contract

6. Enterprise North Vehicle Cleaning Contract

7. Fraud Services Contract

8. Horizon Homes QRTP QI Contract

9. Guardianship Contracts

10. Delegated County Feedlot Grant Contract Agreement 2026-2029

11. Staffing Report

A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve said Consent Agenda items. This motion duly carried.

New Business

12. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve functional options for a lobby security camera in the Brown County Community Services Building to include both video and audio recordings, the addition of signage for the cameras, and camera content and policies under the jurisdiction of the Brown County Sheriff's Office. This motion duly carried.

13. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve Biennial Health Care Access Services Plan effective 01/01/2026 - 12/31/2027. This motion duly carried.

14. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve Ruch 2 Recovery Board and Lodge Development, a Board and Lodge provider that currently operates out of St. Peter and primarily serves adult drug court participants. This motion carried on a roll-call vote of 5-0.

15. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to request and order filed Human Services monthly update Human Services monthly update. This motion duly carried.

16. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to approve (7) Brown County Public Health Policies due for review in 2025 per the 3-year rotating review schedule. This motion duly carried.

17. Andrew Lang, Engineer, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve the following drainage repair request(s) and the payment of said repair(s):

System	Repair	Order	TWP	Section	Repair Type	Cost
CD11	20-106	1	Sigel	21	Slough	\$515.00

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CD11	24-020	1	Sigel	21	Tile Outlet	\$2,541.00
CD11	24-021	1	Sigel	21	Slough, Surface Intake, Tile Outlet	\$2,541.00
CD58	24-093	1	Cottonwood	30	Culvert/Crossing, Slough	\$8,455.00
CD58	25-072	1	Sigel	35	Blowout	\$384.00
CD63	25-004	1	Linden	11	Blowout	\$800.00
CD63	25-095	1	Linden	11	Slough, Tile Outlet	\$3,560.00
CD67	19-096	1	Sigel	25	Slough	\$310.00
CD67	23-009	1	Sigel	26	Tile Outlet	\$1,280.00
CD68	23-050	1	Sigel	34	Culvert/Crossing, Slough	\$1,250.00
CD68	25-018	1	Sigel	32	Blowout, Surface Intake	\$500.00
CD68	25-094	1	Sigel	33	Blowout	\$360.00
CD70	25-077	1	Cottonwood	29	Slough	\$1,130.00
JD9B_BE	25-010	1	Cottonwood	22	Blowout	\$767.00
JD9B_BE	25-091	1	Cottonwood	26	Blowout	\$595.00
JD9B_BE	25-092	1	Cottonwood	26	Blowout	\$262.00
JD10B_BE	23-141	1	Cottonwood	35	Slough, Tile Outlet	\$903.00
JD10B_BE	23-142	1	Cottonwood	35	Slough, Tile Outlet	\$902.00
JD10B_BE	25-079	1	Cottonwood	34	Blowout	\$287.00
JD10B_BE	25-080	1	Cottonwood	34	Surface Intake	\$288.00
JD10B_BE	25-081	1	Cottonwood	33	Blowout, Surface Intake, Tile Outlet	\$1,665.00
JD10B_BE	25-089	1	Cottonwood	36	Slough, Tile Outlet	\$4,505.00
JD14B_W	23-002	1	Linden	28	Slough, Tile Outlet	\$1,150.00
JD14B_W	23-058	1	Linden	32	Slough, Tile Outlet	\$1,000.00
JD14B_W	23-059	1	Linden	29	Slough, Tile Outlet	\$2,005.00

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JD14B_W	23-061	1	Linden	33	Slough, Tile Outlet	\$1,005.00
CD68	23-048	1	Lake Hanska	3	Slough, Tile Outlet	\$4,860.00
CD68	23-049	1	Lake Hanska	2	Slough	\$0.00 (See #23-049)
CD68	25-093	1	Lake Hanska	2	Slough	\$860.00
JD10B_BE	25-008	1	Lake Hanska	14	Blockage	\$280.00
JD10B_BE	25-090	1	Lake Hanska	11	Slough	\$590.00
CD03	25-096	1	Sigel-Stark		Cleanout	\$11,996.00

This motion duly carried.

18. Andrew Lang, Engineer, and Joe Stadheim, New Ulm City Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to accept by Resolution No. 2025-31, agreement to support the Center Street Corridor Safety Improvement Project and the City of New Ulm's ATP-7 grant applications for STP-Small Urban, Transportation Alternatives and Carbon Reduction program funding for the Project. This motion duly carried.

19. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to award the low-bid contract for 2026 gasoline and diesel fuel at the New Ulm, Comfrey, Hanska and Springfield Shops to Braun Oil in the amount \$208,340.98. Other bid received. This motion duly carried.

Break

20. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve Local Option Disaster Abatement for 2025 taxes payable in the amount of \$156.33 and Local Option Disaster Credit for 2026 taxes payable in the amount of \$268.00 for May 8, 2025, fire that occurred at 701 3rd Avenue North East, Sleepy Eye, MN, Parcel ID 002.960.000.03.033. This motion duly carried.

21. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to approve Local Option Disaster Abatement for 2025 taxes payable in the amount of \$104.67 and approve Local Option Disaster Credit for 2026 taxes payable in the amount of \$1,256.00 for November 15, 2025, fire that occurred at 13848 140th Avenue, Hanska, MN (Linden Township) Parcel ID 180.016.002.03.500. This motion duly carried.

22. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve moving (3) Supervisor positions from Non-Exempt to Exempt effective 01/01/2026 according to FLSA guidelines; positions include Auditor-Treasurer Assistant (grade 12), and HS Child Support Supervisor (grade 11), and HS Fiscal Supervisor (grade 11). This motion duly carried.

23. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to approve the 2026 salary grid pay plan reflecting a 3% cost-of-living adjustment (COLA) as presented. This motion duly carried.

24. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve the 2026 Brown County Committee Appointments effective January 1, 2026; including Chad Classen as the replacement for Tammy Furth on the Health and Wellness Committee; and Jamiee Brand as the replacement for Jesse Harmon on the Water Planning Committee. This motion duly carried.

25. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve the per diem for citizen members in County-appointed committees and commissions at \$85, effective 01/01/2026. Before the vote took place, a motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to amend the motion to have County-appointed committees per diem to \$100. This motion carried on a 3-2 vote, with Commissioners Berg and Windschitl opposed.

A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve the per diem for citizen members in County appointed committees and commissions at \$100, effective 01/01/2026. This

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motion carried on a roll-call vote of 3-2, with Commissioners Berg and Commissioner Windschitl opposed.

26. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to establish and accept by Resolution No. 2025-30 the 2026 Board of Commissioners salary and per diem in the amount of \$31,982 and \$100 respectively, pursuant to Minnesota Statutes 375.055; plus \$1,500 additional for the Board Chair, and \$500 for the Vice Chair. This motion carried on a roll-call vote of 5-0.

27. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file the November 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 91.7% of the budget year as follows: expenditures of \$35,740,294 or 77.9%, and revenues of \$41,532,175 or 90.5%; and the November 2025 Supplemental Budget Report noting expenditures of \$2,419,545 or 103.2% and revenues of \$2,858,283 or 123.5% of annual budget activity. This motion duly carried.

Closed Session

28. A motion was offered by Commissioner Berg, and was seconded by Commissioner Windschitl, to convene into closed session as permitted by Minnesota Statute § 13D.03 for Labor Negotiations Strategy. This motion duly carried.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to cease closed session and reconvene the open session. This motion duly carried.

Other Business

29. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to suspend Committee Reports until the January 6, 2025, Board Meeting. This motion duly carried.

30. Calendars were coordinated for the next two-week period.

Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:33 AM.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen
Brown County Administrator
Brown County, Minnesota

**Resolution No 2025-31
Brown County Resolution**

Resolution of Support for the City of New Ulm Application for ATP-7 Grant Funds

The following Resolution was offered by Commissioner Berg and moved for adoption at a regular board meeting held on December 23, 2025, at the Brown County Courthouse, New Ulm, MN:

WHEREAS, the City of New Ulm is proposing safety improvements to the Center Street Corridor; and

WHEREAS, the City has performed an Intersection Control Evaluation (ICE) study at the Garden Street and Center Street intersection; and

WHEREAS, the study has identified the intersection having an unacceptable level of service; and

WHEREAS, the proposed improvements will improve the intersection and corridor functionality; and

WHEREAS, the City of New Ulm is applying for STP-Small Urban, Transportation Alternatives and Carbon Reduction funds for the Center Street Corridor Safety Improvement Project; and

WHEREAS, Center Street is on the County State Aid Highway (CSAH) system;

NOW THEREFORE BE IT RESOLVED, that Brown County, Minnesota supports the application for ATP-7 grant funds by the City of New Ulm to improve the safety along the Center Street Corridor.

Seconded by Commissioner Borchert and the same being put to a vote was duly carried. This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0.

Dated this 23rd day of December 2025.


Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 23rd day of December, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 23rd day of December 2025.


Sam Hansen
County Administrator

Resolution No 2025-30
Brown County Resolution

Establishing 2026 Board of Commissioners Salary & Per Diems

The following Resolution was offered by Commissioner Borchert and moved for adoption at a regular board meeting held on December 23, 2025, at the Brown County Courthouse, New Ulm, MN:

WHEREAS, Minnesota Statute 375.055, Subdivision 1, requires the County Board of Commissioners to set by resolution annual salaries and per diem payments for its members prior to January 1 of the effective year; and

WHEREAS, the County Board of Commissioners desires to set salaries and per diem payments for its members prior to January 1 of the effective year.

THEREFORE, BE IT RESOLVED, that the Brown County Board of Commissioners approve setting the County Commissioners salary at \$31,982 with an additional \$1,500 for the Board Chair and an additional \$500 for Vice-Chair in 2026.

BE IT FURTHER RESOLVED, that the Brown County Commissioner's 2026 per diem is set as follows: A county commissioner may collect one per diem of \$100 for each day spent in performing the official duties pertaining to county business as per resolution appointing commissioners to boards and committees. Per Diem reimbursement requests will be paid for meeting attendance as set by the Board of Commissioners Operating Rules and Guidelines. All miscellaneous expenses will require a receipt for reimbursement and expense reports shall be completed in accordance with the Brown County Personnel Policy.

BE IT FUTHER RESOLVED, that per diem payments from an outside entity may be accepted by Brown County Commissioners as per Minnesota Statues and as per their policy for meeting attendance.

NOW, THEREFORE BE IT RESOLVED, All Commissioners are expected to attend meetings as specified in Board of Commissioners Operating Rules and guidelines and per the County Commissioner Committee Appointment adopted annually.

Seconded by Commissioner Veerkamp and the same being put to a vote was duly carried. This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Naves 0.

Dated this 23rd day of December 2025.


Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 23rd day of December, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 23rd day of December 2025


Sam Hansen
County Administrator