

December 2, 2025

At 4:30 PM, on Tuesday, December 2, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with County Administrator Sam Hansen and County Attorney Charles Hanson.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 4:30 PM. All present said the Pledge of Allegiance.

Agenda Review

2. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept the printed agenda. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. General Government Claims

In accordance with MS 375.12, the following claims exceed \$2,000: Advanced Correctional Healthcare \$2,704.50; CivicPlus, LLC \$6,042.96; DELL MARKETING LP \$16,735.14; FRSecure LLC \$17,925.00; GEI Consultants Inc \$2,580.50; LIBERTY TIRE RECYCLING LLC \$34,573.16; Minnesota Paving & Materials \$53,163.94; MN Counties Computer Cooperative \$11,962.50; Mn Valley Testing Laboratories Inc \$9,257.25; MOTOROLA SOLUTIONS INC \$19,759.20; New Ulm/City Of \$12,060.00; PC Janitorial Supply, LLC \$2,331.00; Pumps Tire Service Inc \$10,230.18; QUADIENT FINANCE USA, INC \$3,500.00; RON'S RECYCLING \$5,789.00; Saw Works Construction \$28,393.48; SHI INTERNATIONAL CORP \$19,709.33; Smith & Johnson \$6,000.00; TYLER TECHNOLOGIES INC \$89,165.00; Uhl Company Inc \$9,370.90; WEELBORG CHEVROLET LLC \$3,432.23; 68 payments less than \$2,000 total \$24,978.44 Final Total: \$389,663.71.

5. Wellness That Fits Contract

6. Pre-Truancy Grant

7. Staffing Report

A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve said Consent Agenda items. This motion duly carried.

New Business

8. Evonn Westcott, Probation Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to approve and allow Director Westcott to sign the Strategic Technologies Inc. (STI) Work Order developing software to import pre-defined offender data and documents from the Minnesota Department of Corrections (DOC) in the amount of \$18,000. This motion duly carried.

9. Jaimee Brand, Public Health Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve Memorandum of Agreement between Brown County Sheriff's Office and Brown County Public Health for correctional health services at an hourly basis rate of \$52.00/hour effective January 2026 through December 2027. This motion duly carried.

10. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to recognize (6) Brown County Public Health Advisory Committee Members rotating off the committee or completing terms; and approve (4) new committee members as presented. This motion duly carried.

11. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to accept and order file the Highway Department Monthly Update for Construction and Maintenance Projects. This motion duly carried.

12. Mary Priebe, HR Director, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Borchert, to approve the 2026 David Drown Associates (DDA) proposed pay grade changes impacting (23) employees with a total cost estimate of \$70,690.97. This motion duly carried.

13. Mary Priebe, HR Director, and Sarah Lanier, County Assessor, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Braun, to approve the posting for a vacant Full-Time and Part-Time Deputy Appraiser II and III position with the intention of only hiring (1) qualified applicant according to policy. This motion duly carried.

14. Charles Hanson, County Attorney, met with the County Board. A motion was offered by Commissioner Berg,

December 2, 2025

and was seconded by Commissioner Borchert, to authorize Brown County and Carol Weikle, Court Administrator, to enter into a Legal Services Contract for CHIPS Attorneys Elizabeth Weinandt and Kezia Smith for the time period of 1/1/2026 through 12/31/2026. This motion duly carried.

15. Sam Hansen, County Administrator, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve the Elixir Building Lease Agreement with MRCI from 12/01/2025 to 11/30/2027 with a (2) year mutual optional renewal. This motion duly carried.

16. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Veerkamp, to approve the Elixir Building Lease Agreement with Enterprise North from 12/01/2025 to 11/30/2027 with a (2) year mutual optional renewal. This motion duly carried.

Break

Other Business

17. Commissioner Committee Reports: Commissioner Borchert reported on Opioid meeting; and Commissioner Berg reported on Opioid meeting.

18. Calendars were coordinated for the next two-week period.

Recess Regular Meeting

19. At 5:40 PM, Chairman Windschitl recessed the Regular Meeting until the start of the 2026 Truth-in-Taxation Hearing/Public Budget Meeting.

Convene Truth-in-Taxation Hearing | Public Budget Meeting

20. At 6:00 PM, Chairman Windschitl convened the 2026 Truth-in-Taxation Hearing/Public Budget Meeting in the 3rd floor District Courtroom of the Brown County Courthouse located in New Ulm, Minnesota. Commissioners Borchert, Berg, Braun, Windschitl and Veerkamp were in attendance, along with County Administrator Hansen. Also in attendance were (14) Brown County Department Heads and staff. Media representative, Fritz Busch, of the Journal and a New Ulm Community Access Television (NUCAT) staff member were also present. No members of the public were present.

Adjournment

There being no further business, Chairman Windschitl closed the Public Hearing and declared the Regular Meeting adjourned at 6:16 PM.

Notice

County Board Workshop following the Truth-in-Taxation Meeting.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:


Sam Hansen

Brown County Administrator
Brown County, Minnesota