

November 25, 2025

At 9:00 AM, on Tuesday, November 25, 2025, the Brown County Board of Commissioners met in Room #204 of the Brown County Courthouse located in New Ulm, Minnesota, 56073. Commissioners present were David Borchert, Anton Berg, Scott Windschitl, Brian Braun and Jeff Veerkamp, along with Lay Board Members DeeAnn Gieseke and Vicki Sieve, County Administrator Sam Hansen and Human Services Director Anne Broskoff.

Call to Order

1. Chairman Windschitl called to order the Regular Meeting at 9:00 AM. All present said the Pledge of Allegiance.

All present observed a moment of silence for Denny Warta, who served as the District 1 Commissioner from 1973-1980.

Agenda Review

2. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to accept the printed agenda along with the removal of the Dispatcher position from the Staffing Report. This motion duly carried.

Consent Agenda Review

3. Previous Meeting's Official Proceedings and Synopsis Approval

4. Human Services Claims Payments

In accordance with MS 375.12 the following claims exceed \$2,000; Elan Financial Services \$6,632.41; Confidential Client \$2,400.00; Verizon Wireless \$2,892.57; Nine payments less than \$2,000 total \$3,885.76. Final Total: \$15,810.74.

5. MRCI Extended Employment Contract

6. Staffing Report

A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve said Consent Agenda items. This motion duly carried.

New Business

7. Denise Kamm, Social Services Supervisor, and Stacie Albachten, Family Based Services Provider, met with the County Board. A motion was offered by Commissioner Braun, and was seconded by Commissioner Berg, to accept and order file Family Based Service Providers and Successful Transition to Adulthood for Youth (STAY) annual report. This motion duly carried.

8. Anne Broskoff, Human Services Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to accept and order file the Human Services Monthly Update report. This motion duly carried.

9. Jesse Kral, Facilities Manager, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Berg, to accept the low quote from Klassen Mechanical Inc. in the amount of \$10,278.48 to replace (2) air conditioner systems. An additional bid was received from GSM in the amount \$10,600. This motion duly carried.

10. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve the quote from KATOM in the amount of \$5,343.20 to purchase True 2-door cooler for the jail kitchen. An additional bid from Webstaurant for \$5,344 was received. This motion duly carried.

11. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to approve the quote from Viking Automatic Sprinkler Co. to perform repairs along with a mandatory 5-year internal inspection in the amount of \$4,350. This motion duly carried.

12. Andrew Lang, Engineer, and Alexandra Davis, Assistant Engineer, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Windschitl, to approve final acceptance and accept by Resolution No. 2025-25 the shoulder widening project of SAP 008-603-023 for approximately 2.090 miles on CSAH 3 from CSAH 21 to CSAH 23. This motion carried on a roll-call vote of 5-0.

13. Robert Santaella, Planning and Zoning Director, met with the County Board. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Berg, to approve the Brown County Solid Waste Advisory Committee (SWAC) request to publish a request for bids to rent 50 acres of tillable area North of the Sanitary Landfill. This motion duly carried.

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14. A motion was offered by Commissioner Braun, and was seconded by Commissioner Veerkamp, to approve the Landfill Operating Contract Proposal for a two-year contract with Mathiowetz Enterprises Inc. for April 1st, 2026–March 31st, 2028, including a 2.5% increase per year for a total of \$531,065 in 2026 and \$544,341 in 2027. This motion carried on a roll-call vote of 5-0.

15. Nathan Beran, IT Director, met with the County Board. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Windschitl, to approve a network monitoring license quote from CDW-G through the Sourcewell Cooperative Purchasing contract in the amount of \$25,194.28. This motion duly carried.

Break

16. A motion was offered by Commissioner Veerkamp, and was seconded by Commissioner Borchert, to accept Resolution No. 2025-24 MRCI Acknowledgment of Support for the Individual Placement and Support (IPS) program which provides essential employment services to individuals with mental health disabilities, including assistance with résumé development, job searching, interview skills, and ongoing support to maintain successful employment. This motion carried on a roll-call vote of 5-0.

17. A motion was offered by Commissioner Berg, and was seconded by Commissioner Borchert, to schedule a Public Hearing for 9:02 AM on Tuesday, December 16, 2025, in the Brown County Courthouse Commissioners Room, #204 for revisions to the Brown County Fee Schedule. This motion duly carried.

18. A motion was offered by Commissioner Borchert, and was seconded by Commissioner Braun, to accept and order file the October 2025 Budget Report (Modified Accrual and Unaudited) which reflects activity at 83.3% of the budget year as follows: expenditures of \$32,806,060 or 71.5%, and revenues of \$32,268,824 or 70.3%; and the October 2025 Supplemental Budget Report noting expenditures of \$2,204,380 or 94% and revenues of \$2,422,803 or 104.6% of annual budget activity. This motion duly carried.

Closed Session

19. A motion was offered by Commissioner Berg, and was seconded by Commissioner Braun, to convene into closed session as permitted by Minnesota Statute § 13D.03 for Labor Negotiations Strategy. This motion duly carried.

A motion was offered by Commissioner Berg, and was seconded by Commissioner Veerkamp, to cease closed session and reconvene the open session. This motion duly carried.

Other Business

20. Commissioner Committee Reports: Commissioner Borchert reported on the SC EMS meeting, and Detox meeting; Commissioner Windschitl reported on the Employee Wellness meeting; Commissioner Braun reported on the Employee Wellness meeting; and Commissioner Veerkamp reported on Ag Society, and RMEB meeting.

21. Calendars were coordinated for the next two-week period.

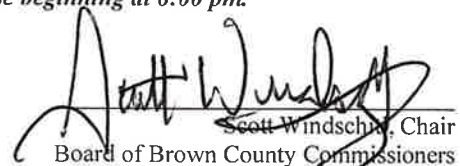
Adjournment

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:00 PM.

Notice

County Board of Commissioners meeting will be held on December 2nd at 4:30 pm, followed by the Brown County Truth-in-Taxation Meeting on the 3rd floor of the Courthouse beginning at 6:00 pm.

County Board Workshop following the Truth-in-Taxation Meeting.


Scott Windschitl, Chair
Board of Brown County Commissioners
Brown County, Minnesota

ATTEST:



Sam Hansen
Brown County Administrator
Brown County, Minnesota

Resolution No 2025-25
Brown County Resolution

County Board Acknowledgement
Certificate of Final Acceptance

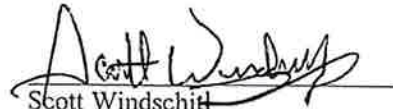
The following Resolution was offered by Commissioner Veerkamp and moved for adoption at a regular board meeting held on November 25, 2025, at the Brown County Courthouse, New Ulm, MN:

WHEREAS, Project Number SAP 008-603-023 has in all things been completed, and the County Board being fully advised in the premises;

NOW THEREFORE BE IT RESOLVED, that we do hereby accept the completed project for and in behalf of the County of Brown as specified herein.

Seconded by Commissioner Windschitl and the same being put to a vote was duly carried. This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0.
Dated this 25th day of November 2025.

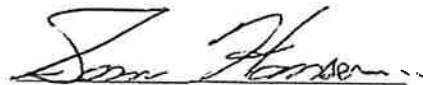

Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 25th day of November, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 25th day of November 2025.


Sam Hansen
County Administrator

Resolution No 2025-24
Brown County Resolution

Acknowledgement of Support

The following Resolution was offered by Commissioner Veerkamp moved for adoption at a regular board meeting held on November 25, 2025, at the Brown County Courthouse, New Ulm, MN:

WHEREAS, the Individual Placement and Support (IPS) program provides essential employment services to individuals with mental health disabilities, including assistance with résumé development, job searching, interview skills, and ongoing support to maintain successful employment; and

WHEREAS, the IPS program serves residents of Blue Earth, Brown, Le Sueur, Nicollet, and Sibley Counties, ensuring that individuals throughout the region have access to evidence-based supported employment services; and

WHEREAS, individuals qualify for IPS through referral by a county case manager upon expressing interest in employment, and the program does not exclude participants on the basis of homelessness, addiction, or other barriers, recognizing that meaningful work fosters personal stability, purpose, and recovery; and

WHEREAS, the IPS program is funded in partnership with Vocational Rehabilitation Services (VRS) and through various state grants, expanding the program's ability to support individuals in gaining and sustaining employment; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby acknowledges its support for the Individual Placement and Support (IPS) program and recognizes its value in promoting employment, independence, and community participation for individuals with mental health disabilities; and

BE IT FURTHER RESOLVED, that the Board expresses its appreciation for the collaborative efforts of county case managers, Vocational Rehabilitation Services, and program staff who contribute to the success of IPS and the individuals it serves.

Seconded by Commissioner Borchert and the same being put to a vote was duly carried.
This Resolution shall become effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0.
Dated this 25th day of November 2025.


Scott Windschitl
Chairman, Brown County

CERTIFICATION

State of Minnesota
County of Brown

I, Sam Hansen, duly appointed, qualified and acting County Administrator for the County of Brown, State of Minnesota, do hereby certify that I have compared the foregoing copy of a Resolution with the original minutes of the proceedings of the Board of County Commissioners, Brown County, Minnesota, at their session held on the 25th day of November, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at New Ulm, Minnesota, this 25th day of November 2025.

A handwritten signature in black ink, appearing to read "Sam Hansen", with a horizontal line extending from the end of the signature.

Sam Hansen
County Administrator